

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
CROW WING COUNTY, MINNESOTA
Meeting held on April 10, 2007

The Board of County Commissioners met in adjourned session on April 10, 2007, at 9:30 a.m.

All members were present.

On motion of Commissioner Thiede seconded by Commissioner Nystrom the minutes of the March 27, 2007, meeting be approved as published and the reading of said minutes be dispensed with, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Tautges the agenda of the April 10, 2007, meeting be approved as published, all members voted "AYE".

The Chairman appointed Commissioner Franzen to serve on the Thirty Lakes Watershed District Advisory Board as the County Board representative.

Committee Reports: Commissioner Tautges gave a report on South Country Health Alliance and Commissioner Thiede reported on the Water Planning Advisory Committee.

On motion of Commissioner Nystrom seconded by Commissioner Franzen the Board schedules a Committee of the Whole meeting on a monthly basis, with said meetings to be informational only.

On motion of Commissioner Thiede seconded by Commissioner Tautges the Board amends the above motion to set the Committee of the Whole meeting date as the third Tuesday of each month at 9:00 a.m., all members voted "AYE".

On the previous motion, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Thiede the Board, upon recommendation of the County Surveyor and County Recorder, agrees to enter into a Contract Agreement between St. Cloud State University and Crow Wing County for a LiDAR and digital Orthoimagery survey of Crow Wing County, at a cost not to exceed \$495,355, to be paid from the Unallocated Fund, and the Chairman and County Administrator are authorized to sign said Agreement, upon approval of the County Attorney, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Franzen the Board made the following comment regarding the proposed Tax Increment Financing District No. 8 (Arbor Glenn II), City of Baxter: "The Board is concerned with the downturn in the housing market and using Tax Increment Financing monies to create additional housing." And in accordance with Minnesota Statute 469.175, the Board waives the required 30-day review period, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board made the following comments regarding the amended Tax Increment Financing District No. 4-14 (Brainerd Oaks), City of Brainerd: "The Board is concerned with the downturn in the housing market and using Tax Increment Financing monies to create additional housing, that the repayment of bonds is not a traditional use of such funds and that the citizens of Brainerd will be held financially responsible for this project if it should fail" And in accordance with Minnesota Statute 469.175, the Board waives the required 30-day review period, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board made the following comments regarding the proposed Tax Increment Financing District No. 4-16 (Brainerd Oaks II), City of Brainerd: "The Board is concerned with the downturn in the housing market and using Tax Increment Financing monies to create additional housing, that the repayment of bonds is not a traditional use of such funds and that the citizens of Brainerd will be held financially responsible for this project if it should fail" And in accordance with Minnesota Statute 469.175, the Board waives the required 30-day review period, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Thiede the Board authorizes the County Auditor to sign the Certification of Satisfactory Grooming Forms submitted by the Garrison Commercial Club, Gull Lake Drifters Inc., Ideal Sno-Pros Snowmobile Club and Snowbird's Snowmobile Club, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Thiede the Board authorizes the County Auditor to sign the Snowmobile Trails Assistance Program Maintenance and Grooming Certification of Trail Closure/Application Submission for the Garrison Commercial Club, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Franzen the Board approves the following Renewal of Consumption and Display Permit application, as approved by the County Attorney and County Sheriff, subject to all State requirements and any delinquent taxes being paid, and the County Auditor is authorized to process said application, all members voted "AYE".

GARY & LAURIE RAU

SUNSET BAY RESORT & CAMPGROUND

CENTER

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board supports the Minnesota Lawful Gambling Application of the St. Mathias Church for an Exempt Permit to be held June 24, 2007, at the St. Mathias

Church, subject to approval of the Town of St. Mathias, all State Laws and the applicant submitting a copy of reports required by the State, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Nystrom the Board, upon recommendation of the County Auditor, agrees to enter into an Agreement between Crow Wing County and Springsted Incorporated for Financial Advisor Services for the development of a Capital Improvement Planning Model, at a cost of \$6,250 as well as documented out-of-pocket expenses such as travel and copying, to be paid from the County Auditor's Budget, and the Chairman and County Administrator are authorized to sign said Agreement, upon approval of the County Attorney, all members voted "AYE".

On motion of Commissioner Nystrom seconded by Commissioner Tautges the Board, upon recommendation of the County Auditor, agrees to enter into a Lease Agreement between Crow Wing County and Regents of the University of Minnesota, Minnesota Extension, for Minnesota Extension to lease the following area, at the rate of \$14.17 per square foot, and the Chairman and County Administrator are authorized to sign said Lease Agreement, upon approval of the County Attorney, all members voted "AYE".

Effective May 1, 2007, Suite 21, consisting of approximately 3,753 square feet of rentable area on the Lower Level in the Courthouse Annex Building located at 322 Laurel Street, Brainerd, Minnesota 56401, including shared use of conference rooms and free parking in parking lot E.

On motion of Commissioner Tautges seconded by Commissioner Thiede the Board approves the preliminary plat of WOOD CREST, as recommended by the Planning Commission, based on the following findings of fact; and further, the petition of Judith Hauser, Guy Emmons and Michael Griswold for the following zoning reclassification be approved, as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

E1/2 of SE1/4 of SW1/4, Sec. 6, NE1/4 of NE1/4 of NW1/4, Fraction NW1/4 of NE1/4, & Pt. NE1/4 of NW1/4, Sec. 7-137-28, 680063400AA0009, 680072100A00009, 680071200000009 & 680072100C00009
Rezone from Green Space & Agricultural to Shoreland Residential 2 for Lots 3-7, Block 2, & Rural Residential 2.5 for Lots 1-3, Block 1, & Lots 1 & 2, Block 2 (approximately 74.17 acres & a preliminary plat consisting of 10 lots)

FINDINGS OF FACT FOR REZONING:

1. There is adequate ingress/egress onto Long Farm Road.
2. There is adequate area for structures and septic.
3. Consistent with surrounding density patterns.
4. Consistent with plans available.
5. Ideal Township supports the request.

FINDINGS OF FACT FOR PRELIMINARY PLAT APPROVAL:

1. There is adequate ingress/egress onto Long Farm Road.
2. There is adequate area for structures and septic.
3. The preliminary plat meets the Zoning and Subdivision Ordinance requirements.
4. Ideal Township supports the request.
5. Consistent with surrounding density patterns.
6. Consistent with plans available.
7. Outlot A will be protected by the DNR by a Conservation Easement.

On motion of Commissioner Tautges seconded by Commissioner Thiede the petition of Douglas and Rose Davis for the following zoning reclassification be approved as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

Pt. N. 685' of E. 550' of NE1/4 of SE1/4, Sec. 22-45-30, 790224100CA0009
Rezone from Agricultural to Rural Residential 2.5 (approximately 6.65 acres)

FINDINGS OF FACT:

1. There is adequate ingress/egress onto County Road 25.
2. There is adequate area for structures and septic.
3. The rezoning to Rural Residential 2.5 is consistent with the Rural Residential 2.5 to the south.
4. The rezoning is consistent with the surrounding density pattern.
5. The rezoning should not create a density pattern that is inconsistent with the surrounding area.
6. Oak Lawn Township supports the rezoning request.

On motion of Commissioner Thiede seconded by Commissioner Tautges the petition of Tamara Gravdahl and Ronald and Peggy Lane for the following zoning reclassification be approved as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

Pt. W. 330' of Govt. Lot 2, Sec. 10, & any part of Govt. Lot 7, Sec. 15-137-29, & Pt. E. 330' of W. 660' of Govt. Lot 2 & any portion of Govt. Lot 7, Sec. 10-137-29, 720103302D00009 & 720103302C00009

Rezone from Green Space to Rural Residential 5 (approximately 8 acres)

FINDINGS OF FACT:

1. There is adequate ingress/egress from Treeline Lane.
2. There is adequate area for structures and septic.
3. The parcel does not meet the 10 acre requirement for Agricultural zoning or the 10 acre Rural Residential as called out in the Township Comprehensive Plan; Rural Residential 5 is the next largest zoning classification.
4. Jenkins Township supports the request.

On motion of Commissioner Thiede seconded by Commissioner Tautges the petition of James and Linda Gammello for the following zoning reclassification be approved as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

SE1/4 of SE1/4, SW1/4 of SE1/4, & SE1/4 of SW1/4, Sec. 19-136-28, NE1/4 of NE1/4, Govt. Lot 2, Govt. Lot 3, & Pt. Govt. Lot 1, Sec. 30-136-28, 820194400000009, 820194300000009, 820193400000009, 820301100000009, 820301202000009, 820302103000009 & 820301401BA0009

Rezone from Green Space & Agricultural to Shoreland Residential 2 for area located between Ordinary High Water Mark & 1000' setback & Rural Residential 2.5 for area located outside Shoreland District (approximately 200 acres)

FINDINGS OF FACT:

1. There is adequate ingress/egress onto Ranchette Road.
2. There is adequate area for structures and septic.
3. The rezoning to Shoreland Residential 2 meets the Comprehensive Plan objectives to reduce density along lakeshore, requiring large lots.
4. There is Shoreland Residential 2 and Rural Residential 2.5 zoning for lots on the south and eastern shores of Upper Cullen Lake.
5. The Planning Commission's opinion is that a lesser number of lots would be more desirable for this plat.
6. Ideal Township supports the rezoning request.

On motion of Commissioner Thiede seconded by Commissioner Franzen the petition of Allen Sauer for the following zoning reclassification be approved as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

Pt. W. 64 rods of Govt. Lot 7 & W. 40 rods of Govt. Lot 2, Sec. 4-134-27, 510041307BA0009 & 510041202B00009

Rezone from Agricultural & Green Space to Rural Residential 5 (approximately 34 acres)

FINDINGS OF FACT:

1. There is adequate ingress/egress from Indian Head Road.
2. There is adequate area for structures and septic.
3. Compatible with the Rural Residential 5 zoning across the river.
4. The proposed tracts meet the requirements of Rural Residential 5 zoning.
5. Center Township supports the request.

On motion of Commissioner Thiede seconded by Commissioner Nystrom the Board, upon recommendation of the Land Commissioner, receives the appraisals of Scott Lanz for the following tax forfeited tracts in the City of Breezy Point; and further, payment be made to the appraiser in the amount of \$1,050 for appraisal services, and the County Auditor is authorized to issue the warrant from the Forfeited Tax Sale Fund, all members voted "AYE".

1. Lot 39, 8TH ADDITION TO BREEZY POINT ESTATES, 101070000390009 - \$6,500
2. Lots 41 & 42, 8TH ADDITION TO BREEZY POINT ESTATES, 101070000410009 & 101070000420009 - \$5,000
3. Lots 46, 47 & 48, 8TH ADDITION TO BREEZY POINT ESTATES, 101070000460009, 101070000470009 & 101070000480009 - \$1,000
4. Lot 2, 4TH ADDITION TO BREEZY POINT ESTATES, 101160000020009 - \$4,400
5. Lot 13, Block 2, WHITEBIRCH FIVE, 101590020130009 - \$19,300
6. Lot 54, RANCHETTE ADDITION TO BREEZY POINT ESTATES, 101240000540009 - \$6,500
7. Lot 57, 8TH ADDITION TO BREEZY POINT ESTATES, 101070000570009 - \$4,500

On motion of Commissioner Nystrom seconded by Commissioner Thiede the Board, upon recommendation of the Land Commissioner, authorizes the sale of the following tax forfeited lots, at appraised values, to the City of Breezy Point for public purposes, pursuant to Minnesota Statute 282.01, Subdivision 1a, all members voted "AYE".

1. Lot 39, 8TH ADDITION TO BREEZY POINT ESTATES, 101070000390009 - \$6,500
2. Lots 41 & 42, 8TH ADDITION TO BREEZY POINT ESTATES, 101070000410009 & 101070000420009 - \$5,000
3. Lots 46, 47 & 48, 8TH ADDITION TO BREEZY POINT ESTATES, 101070000460009, 101070000470009 & 101070000480009 - \$1,000

4. Lot 2, 4TH ADDITION TO BREEZY POINT ESTATES, 10116000020009 - \$4,400
5. Lot 13, Block 2, WHITEBIRCH FIVE, 101590020130009 - \$19,300
6. Lot 54, RANCHETTE ADDITION TO BREEZY POINT ESTATES, 101240000540009 - \$6,500
7. Lot 57, 8TH ADDITION TO BREEZY POINT ESTATES, 101070000570009 - \$4,500

The Board received the following quotes to perform two appraisals of the lands involved in the Greg and Becky Ann Braun/Crow Wing County Land Exchange:

<u>APPRAISER</u>	<u>AMOUNT</u>
Greg Kvale	\$3,490
William R. Ludenia	4,000
Frank McLean	4,900
Charles Norell	3,500

On motion of Commissioner Nystrom seconded by Commissioner Franzen the Board, upon recommendation of the Land Commissioner, accepts the low quote of Greg Kvale, and authorizes the work be performed accordingly, to be paid from the Forfeited Tax Sale Fund, with the applicants to reimburse the County for half of the appraisal costs, in accordance with policy, all members voted "AYE".

The Board received the following quotes to perform an appraisal of a non-conforming tax forfeited tract described as Part of the NE1/4 of the SW1/4, Section 24, Township 138, Range 27, 220243100C00009:

<u>APPRAISER</u>	<u>AMOUNT</u>
Greg Kvale	\$485
William R. Ludenia	350

On motion of Commissioner Nystrom seconded by Commissioner Thiede the Board, upon recommendation of the Land Commissioner, accepts the low quote of William R. Ludenia, and authorizes the work be performed accordingly, to be paid from the Forfeited Tax Sale Fund, with the adjacent landowner to the west of the property (John Fudali, Jr.) to reimburse the County for all appraisal costs, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Tautges, upon recommendation of the Land Commissioner, that a roadway easement crossing over tax forfeited lands in Government Lot 3, Section 1, Township 136, Range 28, 100012103B00009, described as Parcel Number 17, Crow Wing County Right-Of-Way Plat No. 6, be granted to Crow Wing County, with the easement fee to be waived and no precedent to be set, all members voted "AYE".

On motion of Commissioner Nystrom seconded by Commissioner Franzen the Board, upon recommendation of the Land Commissioner, authorizes cancellation of Contract for Deed #1897 in the name of Nathan A. Leonard involving purchase of tax forfeited lands described as Lot 1, Block 11, Morningside Park, 711070110010009; and further, the 15% down payment received totaling \$525 is to be refunded to Mr. Leonard from the Forfeited Tax Sale Fund, with no precedent to be set, all members voted "AYE".

On motion of Commissioner Franzen seconded by Commissioner Nystrom the Board, upon recommendation of the Land Commissioner, authorizes signatures on the Dedicated Funds Work Order between the Crow Wing County Land Department and Friends of Minnesota Conservation Corps (MCC) for Project Number 13015 for the purposes of MCC providing assistance to Crow Wing County in the inventory of forest trails on County Lands in northern Crow Wing County; and further, authorization is subject to review by the Minnesota Counties Insurance Trust and the County Attorney, all members voted "AYE".

Commissioner Thiede offered the following resolution and moved its adoption:

WHEREAS, Minnesota Statute 84.780 establishes an Off-Highway Vehicle Damage Account for the repair and restoration of property damaged by the operation of off-highway vehicles in areas prohibited to such use, and

WHEREAS, Crow Wing County is the Sponsor for the Emily Snowmobile Club's Grant-In-Aid snowmobile trail in Sections 2, 3, 4, 5 and 6 of Ross Lake Township, and

WHEREAS, the Emily Snowmobile Club contacted the County Land Department regarding All Terrain Vehicle (ATV) damage on the snowmobile trail as the trail passes through County administered tax forfeited lands which was later confirmed by County Forestry personnel, and

WHEREAS, the Emily Snowmobile Club made the necessary repairs and incurred costs totaling \$1,625.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, as Sponsor, supports reimbursement of \$1,625 to the Emily Snowmobile Club from the Off-Highway Vehicle Damage Account.

Which resolution being seconded by Commissioner Nystrom was duly adopted, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board authorizes the Land Commissioner to obtain quotes for Conifer Release, Site Preparation and Forest Trail Maintenance, with quotes to be returned to the Board for review and final award, all members voted "AYE".

Commissioner Nystrom offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, in accordance with Minnesota Statute 282.08, (5)(ii), \$153,600 of the net proceeds of the Tax Forfeited Fund as of December 31, 2006, be apportioned for the acquisition and maintenance of county parks or recreational areas.

BE IT FURTHER RESOLVED that in accordance with Chapter 448, 1971 Regular Session Laws, \$338,762.16 be apportioned for the Building Fund.

BE IT FURTHER RESOLVED the remaining \$492,362.16 shall be apportioned pursuant to Minnesota Statute 282.08, (5)(iii).

Which resolution being seconded by Commissioner Franzen was duly adopted, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Nystrom the Board, upon recommendation of the Land Commissioner, authorizes Crow Wing County's continued participation in a cooperative contract arrangement executed in 2006 with the DNR and Superior Forestry Service for 2007 hand planting services, with planting costs to be at the 2006 rate of \$57.66 per thousand seedlings planted, to be paid from the Forfeited Tax Sale Fund, all members voted "AYE".

The Land Commissioner gave an update on the recent Timber Auction:

- Total appraised value of all tracts offered: \$215,508.00
- Total appraised value of all tracts sold: \$209,433.00
- Total bid value of all tracts sold: \$240,688.04
- Average bid-up percent: 12.68
- Number of sales: 19

The Land Commissioner informed the Board that the Northern Lites Cycle Club requested to use County Land for a Special Event on May 20, 2007, for a Hare Scramble Race. The route will impact County land in Sections 17 and 20 of Garrison Township.

The Land Commissioner informed the Board that a public Open House is scheduled for June 21, 2007, at the Paul Bunyan Arboretum from 5:00-8:00 p.m. They will be reviewing maps showing trail inventory on County and State lands and preliminary designations.

Pursuant to advertisement, bids for CONSTRUCTION OF MMSW-376 LANDFILL CELL 4 AND LEACHATE POND 4 were opened on March 28, 2007:

<u>BIDDER</u>	<u>AMOUNT</u>
Blombeck Construction, Inc.	\$1,728,093.43
Gladen Construction, Inc.	2,189,933.20
JR. Ferche, Inc.	2,418,917.20
Landwehr Construction, Inc.	1,855,696.00
Mathiowitz Construction Co.	1,774,259.00
R.J.S. Construction Group, LLC	1,914,625.00
Veit & Company, Inc.	1,689,870.00

On motion of Commissioner Tautges seconded by Commissioner Thiede the Board, upon recommendation of the Solid Waste Coordinator and R.W. Beck, Inc., accepts the low bid of Veit & Company, Inc., and so awards the contract, and the Chairman and County Administrator are authorized to sign said contract, upon approval of the County Attorney; and further, the County Auditor is authorized to return sureties to the unsuccessful bidders, all members voted "AYE".

The Board received the following quotes from Minnesota Department of Health licensed water well contractors in accordance with Minnesota Rules Chapter 4725 (MDH Well Code) for Well Contractor Services at the Crow Wing County Sanitary Landfill:

<u>CONTRACTOR</u>	<u>AMOUNT</u>
American Eng Testing	\$29,196.50
Aqua Plus	20,537.50
Bergerson & Caswell Inc.	20,839.50
Thein Well, Co.	21,950.00
Traut Hydro-Tech	29,513.00

On motion of Commissioner Thiede seconded by Commissioner Nystrom the Board, upon recommendation of the Solid Waste Coordinator, accepts the low quote of Aqua Plus, and authorizes the work be performed accordingly, to be paid from the Solid Waste Fund, all members voted "AYE".

Commissioner Nystrom offered the following resolution and moved its adoption:

BE IT RESOLVED the Crow Wing County Board of Commissioners supports the activities of the proposed FHPAP project and supports the renewal application for funding and the Board acknowledges that the project has been certified as being consistent with the needs and priorities identified in the Continuum of Care Plan, which covers the Central Region.

Name of Applicant: Lutheran Social Service HOPE Housing Program

Name of Proposed Project: Family Homeless Prevention and Assistance Program

Location of Project and Service Area:

Lutheran Social Service HOPE Housing Program
716 E Street
Brainerd, MN 56401

The service area is a Crow Wing, Todd and Morrison county.

Which resolution being seconded by Commissioner Franzen was duly adopted, all members voted "AYE".

The Facilities Manager gave a security update on the progress of our security system, after hours meetings, keys, card access and security cameras. Commissioner Thiede commented on the public not being able to use public buildings for meetings. The County Attorney stated that this is past practice. The County Auditor commented that the County doesn't receive many requests by the public to use County meeting rooms.

On motion of Commissioner Thiede seconded by Commissioner Franzen the Board, upon recommendation of the Facilities Manager, authorizes amending and/or combining individual contracts relating to facilities operations to best improve overall efficiency in the Facilities Department, subject to review by the County Attorney and County Administrator, all members voted "AYE".

The Facilities Manager presented a report from Construction Analysis and Management Incorporated (CAM)/Wold Architects and Engineers regarding the broken sprinkler line in the Community Services Building. The matter is still under review by Facilities, Public Works, the County Attorney and the County Administrator.

On motion of Commissioner Thiede seconded by Commissioner Nystrom the Board authorizes a monument sign be placed on County grounds with the buildings named as follows: Historic Courthouse, Land Services, Law Enforcement Center, and Historical Society, all members voted "AYE", except Commissioners Tautges and Franzen voted "NAY".

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board, upon recommendation of the Parks Supervisor, authorizes signatures on the Dedicated Funds Work Order between Crow Wing County and Friends of Minnesota Conservation Corps (MCC) for Project Number 13016 for the purposes of MCC providing assistance to Crow Wing County to help stabilize erosion occurring on the northwest bank of the Nokasippi River at South Long Lake Community Park; and further, authorization is subject to review by the Minnesota Counties Insurance Trust and the County Attorney; and further, the Parks Department is authorized to purchase the materials required to complete this project, to be paid from the Parks Reserve Fund, all members voted "AYE".

On motion of Commissioner Franzen seconded by Commissioner Tautges the Board, upon recommendation of the Parks Supervisor, accepts the low quote of Brian's Welding of \$1,245 for the construction and installation of a 20' long steel gate to be installed at the end of the service drive leading into the picnic area at the South Long Lake Community Park, and authorizes the work be performed accordingly, to be paid from the Parks Reserve Fund, all members voted "AYE".

The Parks Supervisor gave an update on the Milford Mine Memorial Park Project.

The Jail Administrator discussed the possible sale of the existing food service equipment at the Jail Annex to A'viands Food Service. A contract is to be drawn up, reviewed by the County Attorney and presented at the next County Board meeting.

Pursuant to advertisement, bids for ANNUAL PAVEMENT MARKINGS were opened on April 4, 2007:

<u>BIDDER</u>	<u>AMOUNT</u>
AAA Striping Services	\$126,680
Midwest Coating Inc. aka Tri-State Striping Inc.	138,310
Swanston Equipment Corp.	156,300
Traffic Marking Services, Inc.	116,275

On motion of Commissioner Thiede seconded by Commissioner Tautges the Board, upon recommendation of the County Highway Engineer, accepts the low bid of Traffic Marking Services, Inc., and so awards the contract, and the Chairman and County Administrator are authorized to sign said contract, upon approval of the County Attorney; and further, the County Auditor is authorized to return sureties to the unsuccessful bidders, all members voted "AYE".

Pursuant to advertisement, bids for C.P. 18-159-01 (COUNTY ROAD 159) were opened on April 4, 2007:

<u>BIDDER</u>	<u>AMOUNT</u>
Anderson Brothers Construction Company	\$533,365.90
Central Specialties Inc.	713,215.86
Knife River	608,930.14
Tri-City Paving	690,148.16

On motion of Commissioner Tautges seconded by Commissioner Thiede the Board, upon recommendation of the County Highway Engineer, accepts the low bid of Anderson Brothers Construction Company, and so awards the contract, and the Chairman and County Administrator are authorized to sign said contract, upon approval of the County Attorney; and further, the County Auditor is authorized to return sureties to the unsuccessful bidders, all members voted "AYE".

Pursuant to advertisement, bids for S.A.P. 18-602-26 (CSAH 2) were opened on April 4, 2007:

<u>BIDDER</u>	<u>AMOUNT</u>
Anderson Brothers Construction Company	\$252,609.15
Central Specialties Inc.	360,884.19
Knife River	261,954.42
Tri-City Paving	277,346.84

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board, upon recommendation of the County Highway Engineer, accepts the low bid of Anderson Brothers Construction Company, and so awards the contract, and the Chairman and County Administrator are authorized to sign said contract, upon approval of the County Attorney; and further, the County Auditor is authorized to return sureties to the unsuccessful bidders, all members voted "AYE".

Pursuant to advertisement, bids for S.A.P. 18-621-17 (CSAH 21) were opened on April 4, 2007:

<u>BIDDER</u>	<u>AMOUNT</u>
Anderson Brothers Construction Company	\$119,329.28
Central Specialties Inc.	209,389.22
Knife River	142,869.96
Tri-City Paving	145,575.84

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board, upon recommendation of the County Highway Engineer, accepts the low bid of Anderson Brothers Construction Company, and so awards the contract, and the Chairman and County Administrator are authorized to sign said contract, upon approval of the County Attorney; and further, the County Auditor is authorized to return sureties to the unsuccessful bidders, all members voted "AYE".

Pursuant to advertisement, bids for ANNUAL SUPPLY OF CULVERTS were opened on April 4, 2007:

<u>BIDDER</u>	<u>AMOUNT</u>
Contech Construction Products, Inc.	\$14,590.05
Johnston Fargo Culvert, Inc.	17,695.50

On motion of Commissioner Tautges seconded by Commissioner Thiede the Board, upon recommendation of the County Highway Engineer, accepts the low bid of Contech Construction Products, Inc., and so awards the contract, and the Chairman and County Administrator are authorized to sign said contract, upon approval of the County Attorney, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Tautges the Board accepts the following recommendations of the Highway Advisory Committee, all members voted "AYE".

- endorse proposed CSAH 18 Bypass alignment and work with City of Niswaa
- defer resurfacing of CSAH 66 and replace with CSAH 49

Commissioner Franzen offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, authorizes the County Auditor to advertise for sealed bids for the construction of the following projects upon completion of plans and specifications and approval from Mn/DOT:

S.A.P. 18-603-17	Bituminous Surfacing on CSAH 3 from Crystal Lake Road to CSAH 19
S.A.P. 18-616-16	Bituminous Surfacing on CSAH 16 from TH 371 to Peoria Road
S.A.P. 18-649-08	Bituminous Surfacing on CSAH 49 from TH 371 to CSAH 3

Which resolution being seconded by Commissioner Tautges was duly adopted, all members voted "AYE".

Commissioner Thiede offered the following resolution and moved its adoption:

WHEREAS, Crow Wing County has been notified that \$61,910 of State Bridge Funds have been approved to be used on Project S.A.P. 18-601-12, the replacement of the bridge over Thompson Creek on County State Aid Highway 1, and

WHEREAS, this grant amount is based upon the estimated construction costs for the project and is subject to change when actual bid prices are known.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, agrees to finance any costs in excess of the grant by utilizing its State Aid Construction Account.

Which resolution being seconded by Commissioner Tautges was duly adopted, all members voted "AYE".

The Board received the following quotes to perform Bridge Load Ratings:

<u>Bridge Number</u>	<u>LHB</u>	<u>SEH</u>	<u>WSN</u>	<u>Erickson</u>
18502	\$ 498.00	\$ 595.00	\$ 858.60	\$ 960.00
18504	591.00	595.00	858.60	960.00
2615	498.00	595.00	858.60	960.00
2616	498.00	595.00	858.60	960.00
L2847	423.00	595.00	858.60	960.00
Grand Total	\$2,508.00	\$2,975.00	\$4,293.00	\$4,800.00

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board, upon recommendation of the County Highway Engineer, accepts the low quote of LHB of \$2,508, and authorizes the work be performed accordingly, to be paid from the Road and Bridge Fund, all members voted "AYE".

On motion of Commissioner Franzen seconded by Commissioner Nystrom the Board accepts, with deep regret, the resignation of County Highway Engineer Duane Blanck, effective June 30, 2007, and authorizes a Certificate of Appreciation be prepared for his service to Crow Wing County, all members voted "AYE".

The Board received a memo in regards to Highway/Public Works Staffing.

On motion of Commissioner Nystrom seconded by Commissioner Tautges the Human Services Director is authorized to advertise and hire to fill a vacant regular, full time Office Support Specialist position created by the resignation of Lori Thrasher, at a salary range of \$2,047-\$2,791 per month (Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320 (Social Services Unit) Labor Agreement and Minnesota Merit System), in accordance with the County Affirmative Action Policy and subject to 2007 budget guidelines, all members voted "AYE".

The Human Resources Director gave an update on the Veterans Service Officer position and indicated that the final four candidates were Brian Goltz, Bob Nelson, Dennis Plautz and Ross Simons.

On motion of Commissioner Thiede seconded by Commissioner Franzen the Board schedules interviews for the Veterans Service Officer position for April 17, 2007, at 9:00 a.m. during the Committee of the Whole meeting, all members voted "AYE".

The Human Resources Director informed the Board that AFSCME members were voting today regarding their labor contract. If ratified by the union, the contract will be presented at the next County Board meeting for approval.

On motion of Commissioner Tautges seconded by Commissioner Franzen the Board, upon recommendation of the County Attorney, agrees to enter into a Master Nondisclosure Agreement between Crow Wing County and the State of Minnesota, Ninth Judicial District, for Minnesota Court Information System (MNCIS) Government Login Accounts to provide access to electronic case record information of the Minnesota District Courts, and the County Administrator is authorized to sign said Agreement; and further, the County Attorney is authorized to sign the Request Form for the MNCIS Login Account for the County Attorney's Office, all members voted "AYE".

On motion of Commissioner Nystrom seconded by Commissioner Franzen the Board, upon recommendation of the County Administrator, authorizes the County Administrator to work with the Land, Facilities, Parks and Extension

Departments to prepare a detailed plan based on the concept of transplanting native species of trees from Crow Wing County forests onto the County Campus; and further, prior to commencement, that a subsequent report be presented including design, cost estimates and implementation timelines; and further, the County Attorney is directed to contact the City of Brainerd regarding any special permits that may be needed, all members voted "AYE".

On motion of Commissioner Nystrom seconded by Commissioner Thiede the following bills were allowed, all members voted "AYE".

A'VIANDS	CONTRACT AGREEMENT	\$584.64
ACTION GRAPHICS INC	SUPPLIES	2,212.60
ANDERSON/DIANE	TRAVEL & MEETING	338.60
ASPEN PUBLISHERS INC	SUPPLIES	512.00
B A ENTERPRISES	CONTRACT AGREEMENT	500.00
BACKBERG/ROBERT	TRAVEL & MEETING	480.48
BEE LINE SERVICE CENTER INC	REPAIR & MAINTENANCE	1,609.20
BERBEE	SUPPLIES	3,144.52
BOBS REPAIR	REPAIR & MAINTENANCE	365.08
BOWEN/JOHN	TRAVEL & MEETING	464.37
BOYER TRUCK PARTS	SUPPLIES	1,024.75
BRAINERD PUBLIC UTILITIES	UTILITIES	32,933.75
BRAINERD SPORTS & MARINE	SUPPLIES	493.26
BRANDT/JIM	TRAVEL & MEETING	323.94
BUDGET BLINDS OF BRAINERD	SUPPLIES	519.72
CAR QUEST	SUPPLIES	916.48
CAREERTRACK	REGISTRATION FEE	564.00
CARTER/DALE	CONTRACT AGREEMENT	570.00
CENTERPOINT ENERGY MINNEGASCO	UTILITIES	50,871.16
CENTRAL LAKES DRUG TESTING	SERVICE	4,346.00
CENTURY ELECTRIC AND EQUIPMENT REPAIR	REPAIR & MAINTENANCE	913.48
CHARM-TEX	SUPPLIES	553.20
CHRISTENSEN/CHRISTINE	TRAVEL & MEETING	405.95
CITY OF BRAINERD	CONTRACT AGREEMENT	1,312.20
CROW WING COUNTY HIGHWAY DEPARTMENT	REPAIR & MAINTENANCE	34,498.98
CROW WING COUNTY TREASURER	REPAIR & MAINTENANCE	988.18
CROW WING POWER	UTILITIES	563.58
CUMMINS NPOWER	REPAIR & MAINTENANCE	302.00
DELL MARKETING L P	SUPPLIES	1,397.27
DEVRIES/JEANNE	TRAVEL & MEETING	322.04
ECONO SALES & SERVICE	SUPPLIES	1,521.33
ERICKSON/DEBORAH	TRAVEL & MEETING	437.90
ERICKSON'S GREENHOUSE	SUPPLIES	500.00
FASTENAL COMPANY	SUPPLIES	314.73
FERRELLGAS	UTILITIES	2,104.68
FIRST IMPRESSION PRINTING	SUPPLIES	379.10
FRONTIER PRECISION INC	CAPITAL EXPENDITURE	22,258.50
G & K SERVICES	CONTRACT AGREEMENT	657.21
GALLS INC	SUPPLIES	390.42
GEOCOMM CORPORATION	SUPPLIES	2,500.00
GILLMOR/JAN	TRAVEL & MEETING	428.01
GOODIN COMPANY	REPAIR & MAINTENANCE	469.74
GRANITE CITY MOVING AND STORAGE	CONTRACT AGREEMENT	5,272.00
HASSKAMP/JOAN	TRAVEL & MEETING	552.65
HEARTLAND TIRE SERVICE	SUPPLIES	1,422.40
HILLYARD HUTCHINSON	SUPPLIES	3,041.21
JEANNE JOHNSON & ASSOCIATES	REGISTRATION FEE	495.00
JONES/TARA	TRAVEL & MEETING	488.11
JUREK/ROBYN	TRAVEL & MEETING	435.60
JUSTEN/DENE'	TRAVEL & MEETING	357.44
KEEPRS	UNIFORM	8,615.66
KELLY SERVICES INC	SERVICE	1,047.22
L & M STEEL	SUPPLIES	4,169.05
LAKES AREA MAILING	CONTRACT AGREEMENT	1,529.94
LAKES AREA MAT SERVICE II	SERVICE	1,350.76
LAKES CORRECTIONAL NURSING	PROFESSIONAL FEE	3,223.20
LITTLE FALLS MACHINE INC	SUPPLIES	343.07

LOCH/AMY	CAPITAL EXPENDITURE	341.35
M R SIGN COMPANY INC	CAPITAL EXPENDITURE	6,950.87
MARCO BUSINESS PRODUCTS	CONTRACT AGREEMENT	11,154.41
MARCO FINANCING	CONTRACT AGREEMENT	1,712.88
MARSDEN BUILDING MAINTENANCE	CONTRACT AGREEMENT	15,522.38
MARTIN COMMUNICATIONS INC	CONTRACT AGREEMENT	9,801.19
MID-AMERICAN RESEARCH CHEMICAL CORP	SUPPLIES	579.91
MIDWEST OVERHEAD CRANE	REPAIR & MAINTENANCE	804.01
MINNESOTA DEPARTMENT OF HUMAN SERVICES	SERVICE	3,993.00
MINNESOTA ENERGY RESOURCES CORPORATION	UTILITIES	1,739.83
MINNESOTA NAHRO	REGISTRATION FEE	320.00
MINNESOTA OFFICE OF ENTERPRISE	COMMUNICATIONS	1,211.12
MINNESOTA POLLUTION CONTROL AGENCY	SERVICE	400.00
MINNESOTA POWER	UTILITIES	383.01
NAPA AUTO PARTS	SUPPLIES	413.33
NEXTEL PARTNERS INC	COMMUNICATIONS	326.29
NORTH AMERICAN SALT COMPANY	CONTRACT AGREEMENT	2,631.47
NUMARA SOFTWARE INC	CAPITAL EXPENDITURE	9,377.65
OFFICE SHOP	SUPPLIES	4,652.58
PERFORMANCE OFFICE PAPERS	SUPPLIES	308.32
PIKE PLUMBING & HEATING	CONTRACT AGREEMENT	2,443.58
PRO STAFF	SERVICE	843.75
PROGRESSIVE CONSULTING ENGINEERS INC	PROFESSIONAL FEE	472.50
QUAST/KIRSTINA	REGISTRATION FEE	479.80
R W BECK & ASSOCIATES	PROFESSIONAL FEE	58,872.74
REED BUSINESS INFORMATION	SUPPLIES	718.06
ROAD EQUIPMENT PARTS CENTER	SUPPLIES	535.44
ROTO ROOTER	REPAIR & MAINTENANCE	370.00
ROYAL TIRE	SUPPLIES	1,558.80
SELECTACCOUNT	SERVICE	1,057.00
SHORT ELLIOTT HENDRICKSON INC	PROFESSIONAL FEE	15,838.21
SIRCHIE FINGERPRINT LABORATORIES	SUPPLIES	399.92
SMART/JANELL	TRAVEL & MEETING	315.25
SPRINT	COMMUNICATIONS	362.08
TAMCO CAPITAL CORPORATION	COMMUNICATIONS	561.00
TCBX	SUPPLIES	400.00
TDS METROCOM	COMMUNICATIONS	1,241.36
TRIANGLE OIL COMPANY	VEHICLE EXPENSE	17,273.26
TWIN PORTS AERIAL SERVICES, INC	REPAIR & MAINTENANCE	440.00
ULTRAMAX AMMUNITION	SUPPLIES	3,179.00
UNICEL	COMMUNICATIONS	6,552.64
UNIFORMS UNLIMITED	UNIFORM	327.45
UNIVERSITY OF MINNESOTA	TRAVEL & MEETING	945.00
W W THOMPSON CONCRETE COMPANY	REPAIR & MAINTENANCE	353.37
WEST PAYMENT CENTER	SUPPLIES	739.11
XCEL ENERGY	UTILITIES	707.32
XEROX CORPORATION	CONTRACT AGREEMENT	634.41
ANOKA COUNTY MEDICAL EXAMINER	CONTRACT AGREEMENT	38,256.48
BEHAVIORAL FORENSIC SERVICES	PROFESSIONAL FEE	2,400.00
BEST ACCESS SYSTEMS	SUPPLIES	398.05
FRANK MADDEN & ASSOCIATES	PROFESSIONAL FEE	594.32
MEEKER COUNTY SHERIFF	BOARD OF PRISONERS	8,855.00
TOTAL NUMBER CLAIMS NOT EXCEEDING \$300 172	TOTAL DOLLAR AMOUNT	19,816.06

On motion the Board adjourned to April 24, 2007.

JOHN FERRARI, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS
CROW WING COUNTY, MINNESOTA

DAVID HAMILTON, COUNTY ADMINISTRATOR
CROW WING COUNTY, MINNESOTA