

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
CROW WING COUNTY, MINNESOTA
Meeting held on December 11, 2007

The Board of County Commissioners met in adjourned session on December 11, 2007, at 9:00 a.m.

County Commissioners Dewayne Tautges, Paul Thiede, Rachel Nystrom, Rosemary Franzen and Doug Houge were all present.

Open Forum: County Attorney, Don Ryan updated the Board on the Gilbert Lake access item that he will bring to the Board at their next regular board meeting, December 27, 2007.

On motion of Commissioner Franzen seconded by Commissioner Nystrom the minutes of the November 27, 2007, meeting be approved as published and the reading of said minutes be dispensed with, all members voted "AYE".

On motion of Commissioner Franzen seconded by Commissioner Houge the minutes of the November 20, 2007, Committee of the Whole meeting be approved as published and the reading of said minutes be dispensed with, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Franzen the agenda of the December 11, 2007, meeting be approved as published, all members voted "AYE".

On motion of Commissioner Franzen seconded by Commissioner Houge the Board authorizes the County Auditor to sign the Snowmobile Trails Assistance Program Maintenance and Grooming Certification of Trail Completion-1st Benchmark for the Brainerd Snodeos Snowmobile Club, Inc., all members voted "AYE".

On motion of Commissioner Franzen seconded by Commissioner Houge the Board grants an All Terrain Vehicle Trail Permit across properties described on file in the Office of the County Auditor to the Pine Center Sportsmen's Club, subject to payment of a \$2 fee, and the Chairman and County Auditor are authorized to sign said Permit, all members voted "AYE".

On motion of Commissioner Franzen seconded by Commissioner Houge the Board approves the following 2008 Tobacco License applications, as approved by the County Attorney and County Sheriff, subject to any delinquent taxes being paid, and the County Auditor is authorized to issue said License, all members voted "AYE".

<u>APPLICANT</u>	<u>BUSINESS</u>	<u>CITY/TOWN</u>
MIDWEST LIQUORS OF BRAINERD/BAXTER INC	ESSER'S WAREHOUSE LIQUORS	BAXTER CITY
MCFARLAND & ASSOCIATES	PAUL BUNYAN SPORTS BAR & GRILL	BAXTER CITY
BRIG ENTERPRISES, INC.	BIRCHWOOD OF BREEZY	BREEZY POINT
BARSTOCK LIQUORS LLC	BARSTOCK LIQUORS	CROSSLAKE CITY
MERMAID ENTERPRISES INC	HOLIDAY #538	CROSSLAKE CITY
WRD HOLDINGS LLC	WILD RICE DEPOT LLC	CROW WING TOWN
PATRICK REDDING	REDDING'S SPORTS AND SPIRITS	EMILY CITY
CITY OF FIFTY LAKES	50 LAKES BAR AND BOTTLE SHOP	FIFTY LAKES CITY
BRUCE MCINTOSH	GOLDEN EAGLE GOLF MCCABE'S ON THE BAY	FIFTY LAKES CITY
SICD, INC	BOTTLE SHOPPE	FIRST ASSESSMENT
MARK GANGESTAD	OAK LAWN TAVERN	OAK LAWN TOWN

On motion of Commissioner Franzen seconded by Commissioner Houge the Board approves the application of Matty's Saloon, Inc., Matty's, Oak Lawn Township, for a Combination Liquor License, as approved by the County Attorney and County Sheriff, subject to all State requirements and any delinquent taxes being paid and the County Auditor is authorized to issue said License, all members voted "AYE".

Commissioner Nystrom offered the following resolution and moved its adoption:

WHEREAS, as of 2007 Crow Wing County is listed as number 9 on the Top 20 Deadliest County list for DWI's, and

WHEREAS, Crow Wing County's goal is to reduce the number of DWI and alcohol related incidences in Crow Wing County in order to make the community a safer place for citizens and visitors, and

WHEREAS, the DWI Court Team is recommending the implementation of a DWI Court in Crow Wing County, with the targeted participants being Crow Wing County residents charged with non-commit felony DWI convictions in Crow Wing County and 3rd DWI conviction within 10 years in Crow Wing County, and

WHEREAS, a grant was written for \$55,407 to provide for a full-time Probation Officer, a quarter-time Chemical Dependency Social Worker and a part-time Coordinator position, with a \$19,351 in-kind match consisting of office space, computer use, copier, phone use, interim part-time coordinator and wages for a law enforcement officer for approximately ten hours a week.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, supports the implementation of a DWI Court in Crow Wing County subject to said grant being awarded.

Said resolution being seconded by Commissioner Houge, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Nystrom the Board, upon recommendation of the Building and Grounds Committee, authorizes to advertise for Request for Proposals for the design services of the County Board Room, all members voted "AYE".

Commissioner Thiede requested additional information be provided to the Board regarding the NACO prescription drug discount option in which Cass County is participating.

Commissioner Nystrom offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, authorizes the mileage reimbursement rate for 2008 to follow the Internal Revenue Service guidelines of 50.5 cents per mile.

BE IT FURTHER RESOLVED, if said guidelines change during 2008, the County will automatically reimburse at the new rate without further County Board action.

Which resolution being seconded by Commissioner Houge was duly adopted, all members voted "AYE".

Commissioner Franzen offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, in accordance with Minnesota Statute 118A, designates the following banks and savings and loan institutions to serve as depositories for Crow Wing County for the year 2008:

- American National Bank of Minnesota
- Brainerd Savings and Loan Association
- Bremer Bank
- First Federal Savings Bank – Baxter and Crosslake
- First National Bank of Deerwood – Deerwood, Brainerd and Garrison
- Lakes State Bank – Pequot Lakes and Crosslake
- Lakewood Bank – Brainerd, Nisswa, Crosslake and Baxter
- Mid Minnesota Federal Credit Union – Brainerd and Baxter
- Midwest Bank – Baxter
- Northern National Bank – Nisswa, Baxter, Crosslake and Brainerd
- Peoples National Bank of Mora – Brainerd
- Unity Bank – Crosby
- US Bank N.A.
- Wells Fargo Bank N.A.

Which resolution being seconded by Commissioner Houge was duly adopted, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Houge that the following payments be made for second half 2007 appropriations made by the County, and the County Auditor is authorized to issue the warrants from the General Fund, all members voted "AYE".

<u>ORGANIZATION</u>	<u>AMOUNT</u>
BRAINERD CHAMBER	2,500.00
B.L.A.D.C.	27,500.00
CUYUNA RANGE CHAMBER	1,002.50
CREDI	12,500.00
GARRISON COMMERCIAL CLUB	250.00
H.A.R.T.	2,000.00
INITIATIVE FOUNDATION	7,267.00
NISSWA CHAMBER	600.00
CWC COMPOSITE SQUADRON	1,250.00
CWC HISTORICAL SOCIETY	17,500.00
KITCHIGAMI REGIONAL LIBRARY	256,582.00

On motion of Commissioner Nystrom seconded by Commissioner Thiede the Board, upon recommendation of the County Auditor, authorizes budget adjustments in the amount of \$250,925 from the General Fund Reserves designated to the accounts as listed below:

2007 BUDGET ADJUSTMENTS NEEDED:

ADJUSTMENTS

REVENUES

01-204-207-0000-5823 (BOMB DISPOSAL GRANTS)	\$	68,000	
01-207-201-0000-5819 (BOAT AND WATER GRANTS)	\$	49,000	
01-281-219-0000-5713 (EM GRANTS)	\$	2,500	
01-281-219-0201-5751 (EM GRANTS)	\$	15,000	134,500

EXPENDITURES

01-204-207-0000-(BOMB DISPOSAL RELATED EXP)	\$	10,000	
01-206-201-0000-6666 COMPUTER SOFTWARE (E-911 BUDGET)	\$	58,000	
01-207-201-0000-6688 VEHICLES (BOAT AND WATER GRANTS RELATED EXP.)	\$	49,000	
01-281-219-0000- (EM GRANTS RELATED EXP)	\$	2,500	
01-281-219-0201- (EM GRANTS RELATED EXP)	\$	15,000	134,500

01-001-001-0000-6128 (PER DIEMS)	\$	10,000	
01-001-001-0000-6132 (REGULAR WAGE)	\$	(4,000)	
01-001-001-0000-6156 (EMPLOYER HEALTH INSURANCE)	\$	500	
01-001-001-0000-6164 (FICA)	\$	1,000	
01-001-001-0000-6166 (PERA)	\$	(3,000)	
01-001-001-0000-6196 (WORKER'S COMP)	\$	200	
01-001-001-0000-6218 (TELEPHONES)	\$	1,000	
01-001-001-0000-6274 (CONSULTING FEES)	\$	(500)	
01-001-001-0000-6331 (REGISTRATION FEES)	\$	1,000	
01-001-001-0000-6335 (MILEAGE)	\$	3,000	
01-001-001-0000-6606 (OTHER EQUIPMENT UNDER \$5,000)	\$	(350)	
01-001-001-0000-6666 (COMPUTER SOFTWARE)	\$	(475)	8,375

} NEED ADDITIONAL FUNDING

01-063-001-0000-6128 (PER DIEMS)	\$	15,000	
01-063-001-0000-6214 (POSTAGE)	\$	900	
01-063-001-0000-6246 (PUBLISHING)	\$	1,100	
01-063-001-0000-6249 (PROJECT COSTS)	\$	3,000	
01-063-001-0000-6289 (MISCELLANEOUS FEES)	\$	1,600	
01-063-001-0000-6335 (MILEAGE)	\$	700	
01-063-001-0000-6337 (NON-EMPLOYEE MILEAGE)	\$	1,300	
01-063-001-0000-6342 (BUILDING RENT)	\$	150	
01-063-001-0000-6359 (CONTRACT WAGE)	\$	6,200	
01-063-001-0000-6414 (FORMS)	\$	5,500	
01-063-001-0000-6416 (OFFICE SUPPLIES)	\$	4,500	
01-063-001-0000-6428 (GENERAL SUPPLIES)	\$	3,300	
01-063-001-0000-6609 (SOFTWARE UNDER \$5000)	\$	1,300	44,550

} NEED ADDITIONAL FUNDING

01-502-901-0000-6638 (SITE OR GROUND IMPROVEMENTS)	\$	100,000	100,000
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*Need to Reclass Actual expense out of 01-501 and code to 01-502

11-111-009-0000-6316 (EQUIP. REPAIR AND MAINT.)	\$	37,000	
*Generator Feed			
11-111-100-0000-6348 (LEASE)	\$	50,000	
*Fiber Lease with ISD 181			
11-111-100-0000-6638 (IMPROVEMENT LAND)	\$	11,000	98,000
*Sidewalk Repair/Replacement			

NET CHANGE

(250,925)

On motion of Commissioner Thiede seconded by Commissioner Houge the Board, upon the recommendation of the County Auditor, approves the request from Central Minnesota Community Corrections for a contingency payment of \$192,200.65 for the Central Minnesota Juvenile Center negative fund balance through November 30, 2007, all members voted "AYE".

Commissioner Thiede offered the following resolution and moved its adoption:

BE IT RESOLVED by the Board of Commissioners of Crow Wing County, Minnesota, that the following fund budgets be approved for the year 2008:

<u>Fund</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Fund Balance</u> <u>Inc./(Dec.)</u>	<u>Tax Levy</u>
County Funds				
County Commissioners	213,945			
Chairman's Contingent	500			
Court Administrator	200,000	54,000		
Law Library	63,500	61,000		
County Administrator	268,639			
County Auditor	1,319,140	148,215		
County Treasurer	355,792	137,600		
County Assessor	1,148,438	10,600		
Purchasing	120,068			
Information Services	744,564	16,000		
Elections	285,742	5,000		
Incidental	186,250	30,000		
Central Administration	1,662,940			
Risk Management	3,500			
Human Resources	129,541			
County Attorney	1,467,001	11,733		
Attorney's Contingent	7,500			
County Recorder	485,379	401,800		
County Surveyor	352,015	20,000		
GIS	148,157			
Government Buildings	1,781,273	181,850		
Planning and Zoning	789,805	776,800		
Veterans Service	232,772	16,000		
Dog Ordinance	70,000	15,000		
Mining Inspector	5,633			
County Coroner	168,000			
County Sheriff	5,587,477	623,845		
Sheriff's Contingent	7,000			
Enhance 911	103,209	144,585		
Boat and Water Safety	232,310	83,500		
County Jails	4,539,551	1,869,600		
Juvenile Detention	313,000	100,906		
Sentence to Serve	69,820			
Corrections	316,279			
Emergency Management	159,977	55,671		
CWC Tower	9,075	17,771		
Health	2,127,096	1,296,662		
Parks	190,114			
Parks Reserve	375,000	200,000		
County Extension	169,905			
Weed and Seed Inspector	23,173	3,000		
Non departmental				
Expenditures	700,000			
Revenues		4,050,533		17,112,533
Reserve usage				
Appropriations	447,748			
General (Countywide)	27,580,828	10,331,671	(136,624)	17,112,533
Regional Library	548,044	-	-	548,044
County Transit	38,500	-	-	38,500
Total General	28,167,372	10,331,671	(136,624)	17,699,077

Road and Bridge	8,648,998	5,387,660	-	3,261,338
Income Maintenance	4,742,797	3,181,430	(157,713)	1,403,654
Social Services	15,163,027	9,304,481	(129,037)	5,729,509
Total Human Service	19,905,824	12,485,911	(286,750)	7,133,163
SCORE	879,068	1,058,000	178,932	-
Tobacco Compliance	-	-	-	-
Timber Development	-	-	-	-
Building	377,315	1,565,450	1,188,135	-
Election Grant	-	-	-	-
Recorder's Technology	80,205	252,000	171,795	-
Recorder's Fee (Land Based)	104,366	272,000	167,634	-
Sr. Volunteer Program	160,026	160,026	-	-
Grants Land	66,000	66,000	-	-
Grants Extension	30,000	30,000	-	-
Tax Forfeited	1,612,482	952,950	(659,532)	-
Subtotal Non-Debt Service Funds	60,031,656	32,561,668	623,590	28,093,578
Jail Bond Debt Service	1,409,856	-	80,258	1,490,114
C.I.P. Bond Debt Service	2,659,313	-	134,645	2,793,958
Detention Ctr. Bond Debt Service	467,760	-	(20,096)	447,664
Airport Bond Debt Service	203,895	106,782	9,669	106,782
Capital Note Debt Service	1,105,413	-	128,350	1,233,763
Subtotal Debt Service Funds	5,846,237	106,782	332,826	6,072,281
Total County Governmental Funds	65,877,893	32,668,450	956,416	34,165,859
Solid Waste - Enterprise Fund	3,022,851	2,006,660	(1,016,191)	-

BE IT FURTHER RESOLVED by the Board of Commissioners that the following fund budget for Unorganized Territory be approved for the year 2008:

<u>Fund</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Fund Balance Inc./(Dec.)</u>	<u>Tax Levy</u>
Unorganized Townships				
First Assessment:				
Revenue	60,000	-	40,000	100,000
Fire	147,545	-	37,455	185,000
Road and Bridge	300,000	38,000	59,000	321,000

	507,545	38,000	136,455	606,000
	<u>Fund Balance</u>			
<u>Fund</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Inc./(Dec.)</u>	<u>Tax Levy</u>
Second Assessment:				
Revenue	7,500	1,000	(1,500)	5,000
Fire	2,735	-	265	3,000
Road and Bridge	21,750	3,000	-	18,750
Total Second Assessment	31,985	4,000	(1,235)	26,750

BE IT FURTHER RESOLVED by the Board of Commissioners that the following budgets for the Serpent Lake Sewer District Bonds, Crow Wing County Housing and Redevelopment Authority, and Crow Wing County Sanitary Management District be approved for the year 2008:

	<u>Fund Balance</u>			
<u>Fund</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Inc./(Dec.)</u>	<u>Tax Levy</u>
Serpent Lake Sewer Bonds	151,090	151,090	-	-
Crow Wing County HRA	77,250	35,500	14,750	56,500

BE IT FURTHER RESOLVED that the Serpent Lake Sanitary Sewer Refunding Bonds principal and interest be paid from fees collected by the Serpent Lake Sanitary Sewer District and remitted to Crow Wing County and no levy be made.

BE IT FURTHER RESOLVED the sum of \$114,262 be levied as certified by the Region Five Development Commission pursuant to M.S.A. 462.396.

BE IT FURTHER RESOLVED the sum of \$200,000 be levied for the Cuyuna Range Hospital District as certified by their Board in accordance with M.S.A. 447.33 upon the taxable value within the boundaries of the Cuyuna Range Hospital District.

BE IT FURTHER RESOLVED by the Board of Commissioners of Crow Wing County, Minnesota, that the Solid Waste Assessment be set at \$15 per household in 2008.

BE IT FURTHER RESOLVED the sum of \$38,500 be levied within the General Fund for public transit on all taxable property, excluding property within the Cities of Brainerd and Baxter.

BE IT FURTHER RESOLVED the sum of \$548,044 be levied within the General Fund for public library service in accordance with the provisions of M.S.A. 134.12 on all taxable property which is not already taxed for the support of a free public library and all taxable property which is situated outside of any city in which is situated a free public library.

BE IT FURTHER RESOLVED that the sum of \$1,490,114 be levied for repayment of the Jail Bonds.

BE IT FURTHER RESOLVED that the sum of \$2,793,958 be levied for repayment of the Capital Improvement Project Bonds.

BE IT FURTHER RESOLVED that \$447,664 be levied for repayment of the Crow Wing County Detention Center Bonds.

BE IT FURTHER RESOLVED that the sum of \$106,782 be levied for repayment of the Airport Bonds, with an equal amount to be levied by the City of Brainerd.

BE IT FURTHER RESOLVED the sum of \$1,233,763 be levied for repayment of for Capital Equipment Notes principal and interest.

Which resolution being seconded by Commissioner Franzen was duly adopted, all members voted "AYE".

The Board received the following quotes for County Security Services:

QUOTER	AMOUNT
General Security Services Corp.	\$16.95
North Country Security, Inc.	\$15.51 + tax

On motion of Commissioner Thiede seconded by Commissioner Houge the Board, upon recommendation of the County Purchasing Agent, accepts the low quote of North Country Security, Inc., and awards a three year agreement, and the Chair and County Administrator are authorized to sign said agreement, upon approval of the County Attorney, all members voted "AYE".

On motion of Commissioner Nystrom seconded by Commissioner Thiede the Board tabled the award of the Medical Examiner Transport Services to the December 27, 2007 with instructions to the County Attorney to return with further information and recommendations, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Houge the Board authorizes the County Purchasing Agent to advertise for sealed proposals for a two year agreement for Nursing Services for the Crow Wing County Jail Facility and further, the County Administrator is authorized to provide notice of termination to the current provider, all members voted "AYE".

Commissioner Thiede offered the following resolution and moved its adoption:

WHEREAS, in accordance with Minnesota Statute 373.41, a Public Hearing was held at 11:00 a.m. on December 11, 2007, to consider additions and changes to all Crow Wing County Departments' Fee Schedules and Policies for 2008.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota reaffirms all Crow Wing County Departments' Fee Schedules and Policies and adopts additions and changes to the 2008 Fee Schedules and Policies, as on file in the Office of the County Auditor, effective January 1, 2008.

Which resolution being seconded by Commissioner Nystrom was duly adopted, all members voted "AYE".

Commissioner Thiede offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota classifies a tract of tax forfeited land described as the W. 10' of N. 46 and 2/3rds of Lot 3, Block 2 in Town of east Brainerd, (09122002003B009) to Non-Conservation as on file in the Office of the County Auditor, as recommended by the Land Commissioner.

Said resolution being seconded by Commissioner Houge, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Houge the Board, upon recommendation of the Land Commissioner, supports the direct sale of tax forfeited land described as the W. 10' of N. 46 and 2/3rds of Lot 3, Block 2 in Town of east Brainerd, (09122002003B009) to the City of Brainerd for purposes of economic development and awards appraisal services of the above noted tax forfeited land to William Ludenia who submitted the low quote of \$400, and further the appraisal fee is to be collected from the City of Brainerd prior to the commencement of appraisal work, all members voted "AYE"

On motion of Commissioner Houge seconded by Commissioner Franzen the Board, upon recommendation of the Land Commissioner, accepts the Final Concept Plan for the Milford Mine Memorial Park as prepared by Short-Elliott-Hendrickson (SEH) and as recommended by the Parks Advisory Commission. Further, for purposes of developing construction plans, authorizes the Land Commissioner to seek quotations for soil borings from geo-technical firms with quotations to be returned to the Board for review and further directs the County Highway Engineer to provide assistance with road design. And, further, upon development of construction plans, authorizes the Land Commissioner to seek bids, all members voted "AYE".

Commissioner Thiede offered the following resolution and moved its adoption:

WHEREAS, the Commissioner of Natural Resources of the State of Minnesota, has made application under authority of Minnesota Statutes, Sec. 282.37, on behalf of the Department of Natural Resources, a state agency, for a conservation easement on the following described lands held the trust in favor of the taxing districts:

Gov't Lot 1 – Section 26-T138-R27 (220262201000009)

and

WHEREAS, the applicant desires to obtain such easement for conservation purposes:

NOW, THEREFORE, BE IT RESOLVED, that the petition of said Commissioner of Natural Resources of the State of Minnesota, be granted and that the Commissioner of Revenue issue a conservation easement on such lands to the State of Minnesota, Department of Natural Resources.

Said resolution being seconded by Commissioner Houge, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Houge the Board authorizes the Land Commissioner to seek quotes for an appraisal of Gov't Lot 1 – Section 26-T138-R27 (220262201000009) tax

forfeited land following the recording of the conservation easement and return said quotes to the Board for review, all members voted "AYE".

On motion of Commissioner Thiede seconded by Commissioner Franzen the Board assigns the roadway easement granted to Daniel and Ann Marie Steward crossing through tax forfeited land in Section 13-T138-R28 recorded as Doc. No. 0691279 on July 20, 2005 to David L. Baston, Trust, being the new owner, all members voted "AYE".

Commissioner Thiede offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, designates all tracts on the preliminary 2008 Tax Forfeited Land Sale List as non-conservation, EXCEPT Tract 01, Tract 05, Tract 09, Tract 10, Tract 12, Tract 14, Tract 24-28 inclusive, Tract 39, Tract 41, and Tract 42, pursuant to Minnesota Statute 282.01, Subdivision 1, as recommended by the Land Commissioner and on file in the Office of the County Auditor.

Which resolution being seconded by Commissioner Houge was duly adopted, all members voted "AYE".

On motion of Commissioner Nystrom seconded by Commissioner Houge the Board, upon recommendation of the Land Commissioner, withdraws the following unsold parcels from the 2007 Tax Forfeited Land Sale List and authorizes the tracts to be re-appraised and re-offered for sale in 2008, all members voted "AYE".

Tract No. 47-07 – Kavali's Wood Lake Shores to the City of Emily, Lots 6, 7 & 8, except the North 16.5 ft. of Lot 8, RE: 21118000060009, 21118000070009 and 21118000080009

Tract No. 55-07 – Amended Plat of the First Addition to Ironton to the City of Ironton (All R.R. R/W), Lot 6, Block 14, RE: 251000140060009

Tract No. 85-07 – Cree Bay Addition to Breezy Point Estates to the Town of Pelican, Lots 14, 15 and 16, Block 2, RE: 821000020140009, 821000020150009 and 821000020160009

Tract No. 123-07 - The South 10 rods of the SW1/4 of the NE1/4, except the parcel described as follows: Commencing at the East Quarter corner of said Section 11; thence N 89° 22' 53" W, coincident with the East-West Quarter line of said Section 11, 1314.28 feet to the Southeast Corner of the SW1/4 NE1/4 of said section for the Point of Beginning herein; thence N 02° 05' 09" W, coincident with the East line of said SW1/4 NE1/4, 20.02 feet; thence over and across said SW1/4 NE1/4 the following four (4) courses and distances: (1) N 89° 22' 53" W, 649.22 feet; (2) N 63° 12' 43" W, 104.30 feet; (3) N 89° 22' 53" W, 478.15 feet; (4) N 42° 01' 38" W, 134.59 feet to a point on the North line of said South 10 rods; thence N 89° 22' 53" W, coincident with said North line, 9.23 feet to the West line of said SW1/4 NE1/4; thence S 02° 10' 27" E coincident with said West line, 165.20 feet to the Southwest Corner of said SW1/4 NE1/4; thence S 89° 22' 53" E coincident with the South line of said SW1/4 NE1/4, 1314.28 feet to the Point of Beginning containing 1.38 acres of land area, Town of First Assessment – Unorganized, RE: 970111300I00009

The Board received information on a Dog Sled Race to be held February 9 and 10, 2008 in Crosslake.

Commissioner Nystrom motioned to continue the Public Hearing for the establishment of Sibley Lake Improvement District to February 12, 2008, motion died for lack of second.

On motion of Commissioner Thiede seconded by Commissioner Franzen the Board, upon recommendation of the County Auditor, continued the Public Hearing for the establishment of Sibley Lake Improvement District to the second meeting in March of 2008 in order for the Department of Natural Resources to obtain further information before providing their advisory opinion, all members voted "AYE".

On motion of Commissioner Houge seconded by Commissioner Thiede the Board, upon the recommendation of the County Engineer, enters into an agreement between the County of Crow Wing, MN and the Cuyuna Lakes Trail Association to provide assistance with project development for the construction of the Cuyuna Lakes Trail for an amount not to exceed \$7,500 and the Chair and County Administrator are authorized to sign said agreement, upon approval of the County Attorney, all members voted "AYE".

Commissioner Thiede offered the following resolution and moved its adoption:

WHEREAS, the Minnesota Department of Transportation, the Central Minnesota Area Transportation Partnership and the Region Five Development Commission, has solicited candidate projects for developing the 2009-2012 Area Transportation Improvement Program which are therefore eligible for federal transportation funding, and

WHEREAS, Crow Wing County has regularly participated in all transportation funding programs which have been available to it and the several jurisdictions within the County, and

WHEREAS, Crow Wing County is located in a growth area and a high use recreational area of central Minnesota which results in high traffic volumes and considerable demands on the local transportation systems which cannot be satisfied with local funding only, and

WHEREAS, Crow Wing County has local transportation facilities which are in need of improvement and which are eligible for federal transportation funding.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, supports and submits the following projects to the Central Minnesota Area Transportation Partnership and the Region Five Development Commission for consideration in the prioritization and recommendation of eligible projects to Mn/DOT in the development of a State Transportation Improvement Plan:

County State Aid Highway 3 from CR 109 to CSAH 66 - preservation
County State Aid Highway 8 from TH 18 to 7.7 miles north - preservation
County State Aid Highway 14 from TH 6 to Aitkin Co. line - preservation
County State Aid Highway 16 from Peoria Road to CSAH 3 - preservation
County State Aid Highway 25 from TH 18 to TH 210 - preservation
County State Aid Highway 28 from CSAH 12 to TH 210 - preservation
County State Aid Highway 66 from CSAH 16 to CSAH 1 - preservation
County State Aid Highway 77 (south) from Cass Co. line to TH 371 - preservation
County State Aid Highway 20 from North Ahrens Hill Rd. to CSAH 49 – reconstruction
County State Aid Highway 36 from CSAH 37 to CR 114 – reconstruction

BE IT FURTHER RESOLVED the Board of Commissioners commits to the appropriate local share of funding as required under the qualifying criteria and authorizes the County Highway Engineer to take steps necessary to advance the above projects.

Which resolution being seconded by Commissioner Houge was duly adopted, all members voted "AYE".

On motion of Commissioner Houge seconded by Commissioner Nystrom the Board, upon recommendation of the County Sheriff, authorizes Communications Supervisor, Scott Heide, to attend the National Emergency Number Association (NENA) Annual Conference to be held June 7 – 12, 2008 in Orlando, Florida, with all expenses reimbursed from the County Sheriff's budget, all members voted "AYE".

Commissioner Franzen offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, upon recommendation of the County Sheriff, agrees to enter into a Snowmobile Enforcement Grant Contract between the State of Minnesota, acting through its Commissioner of Natural Resources, and the Crow Wing County Sheriff's Office for a grant in the amount of \$10,370.00 to cover expenses related to labor and equipment dedicated to snowmobile enforcement.

BE IT FURTHER RESOLVED said Contract is effective November 30, 2007, through June 30, 2009.

BE IT FURTHER RESOLVED the Chairman and County Administrator are authorized to sign said Contract, upon approval of the County Attorney.

Which resolution being seconded by Commissioner Houge was duly adopted, all members voted "AYE".

The Board received information regarding a contract with the State of Minnesota Department of Corrections to rent beds at the County Jail.

On motion of Commissioner Houge seconded by Commissioner Thiede the County Sheriff is authorized to advertise and hire to fill a vacant regular, full time Correctional Officer position, at a salary range between \$2,775 - \$3,380 per month (Law Enforcement Labor Services, Inc. (Local #16) Dispatchers and Correctional Officers Labor Agreement), in accordance with the County Affirmative Action Policy and subject to 2007 budget guidelines.

On motion of Commissioner Thiede seconded by Commissioner Nystrom the County Sheriff is authorized to create a new Public Safety Dispatcher hiring list, all members voted "AYE".

The Board received a listing of Committee appointments that are expiring December 31, 2007. A meeting to review the structure of all committees will be held on January 15, 2008.

On motion of Commissioner Thiede seconded by Commissioner Nystrom the Board set a joint meeting with Cass County for January 28, 2008 at 9:00 a.m. to be held at the County Highway Conference room, all members voted "AYE".

The County Administrator updated the Board on the Planning & Zoning reorganization efforts.

On motion of Commissioner Thiede seconded by Commissioner Houge the following bills were allowed, all members voted "AYE".

CAM CONSTRUCTION ANALYSIS INC	CONTRACT AGREEMENT	\$348.11
CENTRAL DOOR & HARDWARE	CONTRACT AGREEMENT	2,110.07
CONSTRUCTION SUPPLY INC	CONTRACT AGREEMENT	923.00
DORHOLT TILE & HOME CENTER INC	CONTRACT AGREEMENT	3,731.00
GORHAM OIEN MECHANICAL	CONTRACT AGREEMENT	9,237.80
HALDEMAN-HOMME INC	CONTRACT AGREEMENT	4,543.80
HARBOR CITY MASONRY INC	CONTRACT AGREEMENT	6,805.07
HOLDEN ELECTRIC COMPANY INC	CONTRACT AGREEMENT	24,465.64

HONEYWELL INC	CONTRACT AGREEMENT	14,876.25
MD MECHANICAL INC	CONTRACT AGREEMENT	14,882.00
REGAL CONTRACTORS INC	CONTRACT AGREEMENT	3,177.35
STANLEY SECURITY SOLUTIONS INC	CONTRACT AGREEMENT	44,583.80
THELEN HEATING & ROOFING INC	CONTRACT AGREEMENT	12,468.00
WOLD ARCHITECTS AND ENGINEERS	CONTRACT AGREEMENT	5,200.00
A'VIANDS	CONTRACT AGREEMENT	2,128.57
ACTION RADIO & COMMUNICATION	SUPPLIES	1,521.35
ALLENSPACH/JERRY AND NOREEN	RIGHT-OF-WAY	4,150.00
ANDERSON BROTHERS CONSTRUCTION COMPANY	SUPPLIES	1,091.24
ANIMAL CONTROL ENFORCEMENT SERVICES	CONTRACT AGREEMENT	1,845.00
BARRETT/MICHAEL AND BERNADINE	RIGHT-OF-WAY	1,583.00
BARTA/MARK	TRAVEL & MEETING	751.54
BEAL/ROBERT	CONTRACT AGREEMENT	800.00
BEHAVIORAL FORENSIC SERVICES	PROFESSIONAL FEE	3,628.75
BEVERAGE/BOB	CONTRACT AGREEMENT	3,628.75
BOWEN/JOHN	TRAVEL & MEETING	344.38
BRAINERD HYDRAULICS AND AIR	SUPPLIES	324.45
BRAINERD LICENSE OFFICE	LICENSES	5,860.49
BRAINERD MEDICAL CENTER	PROFESSIONAL FEE	365.68
BRAINERD OVERHEAD DOOR	SUPPLIES	356.66
BRAINERD PUBLIC UTILITIES	UTILITIES	33,946.09
BRENNY FUNERAL CHAPEL	CONTRACT AGREEMENT	2,700.00
BYMARK/RICK	TRAVEL & MEETING	380.73
CAR QUEST	SUPPLIES	781.37
CAREER CLOTHES	UNIFORM	1,735.88
CARLSON/DONALD	RIGHT-OF-WAY	2,065.00
CASH/FREDRICK AND NICOLE	RIGHT-OF-WAY	2,231.00
CDW INC	CONTRACT AGREEMENT	9,770.15
CHARLES/DENNIS AND JACQUELYN	RIGHT-OF-WAY	3,300.00
CHRISTENSEN/CHRISTINE	TRAVEL & MEETING	318.16
CORE PROFESSIONAL SERVICES PA	CONTRACT AGREEMENT	630.00
CROSSLAKE CONSTRUCTION DEMO DEBRIS	CONTRACT AGREEMENT	9,393.30
CROW WING COUNTY HIGHWAY DEPARTMENT	CAPITAL EXPENDITURE	30,758.36
CROW WING COUNTY SANITARY LANDFILL	SUPPLIES	388.26
CROW WING POWER	UTILITIES	760.50
DANIELSON/CONNIE	COMMUNICATION	524.65
DELL MARKETING L P	CAPITAL EXPENDITURE	12,530.70
DUBOIS/LORI	TRAVEL & MEETING	325.20
EMERGENCY AUTOMOTIVE TECHNOLOGY INC	SUPPLIES	378.32
ERICKSON/DEBORAH	TRAVEL & MEETING	650.41
FEIERABEND/JARED	RIGHT-OF-WAY	2,787.00
FERRIAN/KURT AND BROOK	RIGHT-OF-WAY	1,545.00
GEOCOMM CORPORATION	SUPPLIES	3,500.00
GIBSON/JAY	RIGHT-OF-WAY	4,800.00
GOVERNMENT TRAINING SERVICE	REGISTRATION FEE	1,010.00
GRAINGER	SUPPLIES	1,424.55
GREG LARSON SPORTS INC	SUPPLIES	542.79
HANSON/QUINTEN AND JUDITH	RIGHT-OF-WAY	3,000.00
HARBOR CITY MASONRY INC	REPAIR & MAINTENANCE	621.07
HEARTLAND TIRE SERVICE	SUPPLIES	3,309.39
HEWLETT PACKARD COMPANY	CAPITAL EXPENDITURE	7,699.69
HILLYARD HUTCHINSON	SUPPLIES	556.12
HITESMAN & ASSOCIATES	SERVICE	1,719.00
INTERNATIONAL CITY COUNTY MANAGEMENT	DUES	760.00
INTERSTATE BATTERY SYSTEMS OF TWIN PORTS	SUPPLIES	391.65
KANABEC COUNTY PUBLIC HEALTH	CONTRACT AGREEMENT	361.00
KELLY SERVICES INC	CONTRACT AGREEMENT	3,828.19
KOERING/CLARENCE AND ELIZABETH	RIGHT-OF-WAY	3,648.00
KUSTOM SIGNALS INC	CAPITAL EXPENDITURE	11,585.35
LAKES AREA MAILING	CONTRACT AGREEMENT	894.18
LAKES CORRECTIONAL NURSING	PROFESSIONAL FEE	16,967.71
LAKES PRINTING	SUPPLIES	1,155.04
LANDS END BUSINESS OUTFITTERS	UNIFORM	872.25
LIEDL/MARK	CONTRACT AGREEMENT	2,600.00

MAAPT	REGISTRATION FEE	580.00
MARCO FINANCING	CONTRACT AGREEMENT	1,372.79
MARSDEN BUILDING MAINTENANCE	CONTRACT AGREEMENT	17,262.61
MARTIN COMMUNICATIONS INC	SUPPLIES	1,858.57
MENARDS	SUPPLIES	2,265.28
METEORLOGIX	CONTRACT AGREEMENT	2,531.61
MILLE LACS COUNTY PUBLIC HEALTH	CONTRACT AGREEMENT	361.00
MILLS MOTOR INC	SUPPLIES	801.73
MINNESOTA DEPARTMENT OF TRANSPORTATION	CONTRACT AGREEMENT	3,262.74
MINNESOTA ENERGY RESOURCES CORPORATION	UTILITIES	404.12
MINNESOTA POWER	PUBLISHING	334.38
MINNESOTA STATE AUDITOR	SERVICE	2,056.75
MORTON SALT	CONTRACT AGREEMENT	37,764.91
MYERS/JAMES AND DIANE	RIGHT-OF-WAY	3,383.00
NAPA AUTO PARTS	SUPPLIES	801.62
NEW HORIZONS COMPUTER LEARNING CENTERS	REGISTRATION FEE	1,560.00
NORTH CENTRAL MEDICAL SUPPLY	SUPPLIES	999.28
NORTH COUNTRY SECURITY	CONTRACT AGREEMENT	11,797.61
OFFICE SHOP	SUPPLIES	3,958.92
OWEN/ROBERT	RIGHT-OF-WAY	3,483.00
PARKER ALBUM COMPANY	SUPPLIES	422.15
PARKS/DALE	TRAVEL & MEETING	339.06
PRO STAFF	SERVICE	2,380.50
PSS - MINNEAPOLIS	SUPPLIES	817.40
QWEST	COMMUNICATION	619.75
RADCO INDUSTRIES	SUPPLIES	1,420.35
RADEMACHER/DALE AND NANCY	RIGHT-OF-WAY	8,287.00
REITMAN/PAUL	CONTRACT AGREEMENT	1,500.00
REKOWSKI/DALE	RIGHT-OF-WAY	2,420.00
RELIANCE TELEPHONE INC	COMMUNICATION	11,950.00
ROSKOP/JOSEPH	RIGHT-OF-WAY	14,769.00
ROYAL TIRE	SUPPLIES	965.04
RUBOW/ORVILLE	RIGHT-OF-WAY	12,338.00
SANOFI PASTEUR INC	SUPPLIES	3,318.60
SATHER/NEIL AND MARY	RIGHT-OF-WAY	6,288.00
SAWVEL/JEANNE	TRAVEL & MEETING	342.90
SCHULTZ/BETTY	TRAVEL & MEETING	319.72
SEEVERS/STEPHEN AND COLLEEN	RIGHT-OF-WAY	3,174.00
SHORT ELLIOTT HENDRICKSON INC	CONTRACT AGREEMENT	13,716.10
SOFTWARE HOUSE INTERNATIONAL	SUPPLIES	8,357.04
ST JOSEPHS MEDICAL CENTER	PROFESSIONAL FEE	12,632.22
STAPLES BUSINESS ADVANTAGE	SUPPLIES	3,434.39
STEECE AND SHAWN MAHLE/ARTHUR	RIGHT-OF-WAY	10,000.00
SWENSON/RONALD AND GENEVIEVE	RIGHT-OF-WAY	2,133.00
TAMCO CAPITAL CORPORATION	COMMUNICATION	561.00
TCBX	CONTRACT AGREEMENT	400.00
TDS METROCOM	COMMUNICATION	1,262.74
THESING/WALLY AND JOAN	RIGHT-OF-WAY	5,057.00
TODD COUNTY PUBLIC HEALTH	CONTRACT AGREEMENT	361.00
TOUGAS/IAN	RIGHT-OF-WAY	23,070.00
TOWN OF DAGGETT BROOK	CONTRACT AGREEMENT	10,000.00
TOWN OF SAINT MATHIAS	RIGHT-OF-WAY	1,866.00
TRIANGLE OIL COMPANY	VEHICLE EXPENSE	28,098.11
UNICEL	COMMUNICATION	559.49
VIKING ELECTRIC SUPPLY	SUPPLIES	527.84
VUKELICH/JOHN AND AMY	RIGHT-OF-WAY	40,036.00
WALLWORK TRUCK CENTER	SUPPLIES	982.44
WEST PAYMENT CENTER	SUPPLIES	302.29
WINZER CORPORATION	SUPPLIES	637.19
XEROX CORPORATION	CONTRACT AGREEMENT	1,655.80
ZIEGLER INC	CAPITAL EXPENDITURE	14,238.44
BACHMAN PRINTING COMPANIES	SUPPLIES	349.81
BRAINERD DISPATCH	PUBLISHING	6,135.59
CENTRAL LAKES DRUG TESTING	SERVICE	2,737.00
COMPLETE TITLE SERVICES LLC	CONTRACT AGREEMENT	41,918.00

COMPUTER INFORMATION SYSTEMS	CONTRACT AGREEMENT	19,000.00
ELECTION SYSTEMS & SOFTWARE INC	SUPPLIES	1,094.78
INSTANT TECHNOLOGIES, INC	CONTRACT AGREEMENT	672.34
LAW ENFORCEMENT TECHNOLOGY GROUP INC	SUPPLIES	1,185.62
LAW ENFORCEMENT TRAINING SERVICES LLC	REGISTRATION FEE	360.00
LUTHERAN SOCIAL SERVICES	PROFESSIONAL FEE	1,368.00
MINNESOTA OFFICE OF ENTERPRISE	COMMUNICATION	900.00
PICKAR/TIM	TRAVEL & MEETING	450.69
SPRINT	COMMUNICATION	544.98
U S ENERGY SERVICES, INC.	UTILITIES	12,217.31
UNICEL	COMMUNICATION	7,470.04
TOTAL NUMBER CLAIMS NOT EXCEEDING \$300 156	TOTAL DOLLAR AMOUNT	16,866.76

On motion the Board adjourned to December 27, 2007.

DEWAYNE TAUTGES, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS
CROW WING COUNTY, MINNESOTA

DAVID HAMILTON, COUNTY ADMINISTRATOR
CROW WING COUNTY, MINNESOTA

Prepared by Terrie Walseth