

**CROW WING COUNTY BOARD OF COMMISSIONERS
Statutory, Organizational & Regular Meeting Minutes**

Land Services Building
Brainerd, Minnesota

January 6, 2009

Chair Nystrom called the meeting to order at 9 a.m. and called for participation in reciting the Pledge of Allegiance followed by a moment of silence.

Present:	District 1	Philip J. Trusty
	District 2	Paul Thiede
	District 3	Rachel Reabe Nystrom
	District 4	Rosemary Franzen
	District 5	Doug Houge

Others Present: County Administrator Timothy Houle, County Attorney Donald Ryan, staff and citizens

Court Administrator Darrell Paske gave the oath of office to newly elected Commissioners Philip Trusty and Doug Houge.

County Administrator Houle stated that the first order of business would be the election of a Chair of the County Board for the ensuing year and called for nominations.

Commissioner Nystrom nominated Commissioner Franzen for Chair of the County Board for 2009. County Administrator Houle called for further nominations. There being no further nominations, County Administrator Houle called for a motion to close nominations and cast a unanimous ballot vote for Commissioner Franzen to be elected Chair. Moved by Commissioner Nystrom seconded by Commissioner Houge to close nominations and elect Commissioner Franzen as Chair for 2009, all aye. Motion carried.

County Administrator Houle called for the election of a Vice-chair of the County Board for the ensuing year.

Commissioner Thiede nominated Commissioner Houge. The County Administrator called for further nominations. Commissioner Nystrom nominated Commissioner Thiede. Commissioner Thiede declined the nomination. The County Administrator called for further nominations. There being no further nominations, County Administrator Houle called for a motion to close nominations and cast a unanimous ballot vote for Commissioner Houge to be elected Vice-Chair. Moved by Commissioner Thiede seconded by Commissioner Trusty to close nominations and elect Commissioner Houge as Vice-Chair for 2009, all aye. Motion carried.

The Board then proceeded with the regular scheduled board meeting.

OPEN FORUM – None.

APPROVAL OF MINUTES AND AGENDA

Moved by Commissioner Thiede seconded by Commissioner Trusty to approve the minutes of the December 29, 2008 regular County Board meeting, all aye. Motion carried.

Moved by Commissioner Thiede seconded by Commissioner Nystrom to approve the agenda of the January 6, 2009 meeting as amended, all aye. Motion carried.

CONSENT AGENDA

Moved by Commissioner Nystrom seconded by Commissioner Houge to approve the following consent agenda, all aye. Motion carried.

1. Approved **Resolution #2009 – 1** (attached): Delegating the Chair and/or Vice Chair of the Brainerd Lakes Regional Airport Commission as Authorized Representative for All 2009 Capital Projects for Airport Operations.
2. Authorized an Agreement for Medical Director Services between Crow Wing County and Dr. Paul R. Carey, M.D., to provide medical and related services to the inmates of the Crow Wing County Jail and Crow Wing County Detention Center, at the rate of \$3,000 per month, effective December 30, 2008 through December 29, 2009, and the Chair and County Administrator are authorized to sign said Agreement Amendment.
3. Approved **Resolution #2009 – 2** (attached): Classification of Tax Forfeited Lands to Non Conservation Status
4. Approved the following 2009 Tobacco License applications, as approved by the County Attorney and County Sheriff, subject to any delinquent taxes being paid, and the County Auditor was authorized to issue said Licenses:

APPLICANT	BUSINESS	CITY/TOWN
VFW 3839	VFW NORTHERN POST	JENKINS CITY
LUKE'S Y-STORE INC	THE Y-STORE	LAKE EDWARD TOWN

5. Upon recommendation of the Land Commissioner, the County Auditor was authorized to release both bid and performance sureties posted by Houle Excavating in the amount of \$500.00 for 2008 Forest Road Maintenance Projects

MISCELLANEOUS BUSINESS

Moved by Commissioner Nystrom seconded by Commissioner Houge to approve **Resolution #2009 – 3** (attached): Establishment of Rules and Procedures for the Crow Wing County Board of Commissioners for 2009.

Moved by Commissioner Thiede to amend Resolution # 2009-3 to delete the phrase "as persuasive authority" from each paragraph. Motion died for lack of a second.

Motion carried four to one, Thiede, nay.

Moved by Commissioner Thiede seconded by Commissioner Houge to approve **Resolution #2009 – 4** (attached): Reaffirming the resolution of June 2, 1992 regarding closed meetings, all aye. Motion carried.

County Attorney Don Ryan discussed contracts for court appointed attorneys and requested consensus to move forward.

COMMITTEE REPORTS – None.

ADDITIONAL BUSINESS

The Chair made 2009 Commissioner committee appointments as on file in the County Administration Office with the appointments in effect through January 31, 2010.

The Chair made the following 2009 citizen committee appointments:

NAME	COMMITTEE	TERM	DISTRICT	REAPPOINTMENT OR NEW
Margaret Labarre	Community Health Services Advisory Committee	01-31-11	2	Reappointment
Norma Gilson	Extension Committee	12-31-11	1	Reappointment
Les Degner	Lands & Forestry Advisory Committee	01-31-11	2	Reappointment
Michael Dubay	Planning Commission	01-31-11	2	Reappointment
Brandon Andersen	Crow Wing County Housing & Redevelopment Authority	12-31-13	2	New appointment

Moved by Commissioner Nystrom seconded by Commissioner Thiede to adopt a standard for meeting attendance that states members missing three (3) consecutive meetings will be removed from the committee. Moved by Commissioner Thiede seconded by Commissioner Trusty to table the aforesaid motion in order for the County Administrator to review action of February 2008 and provide additional information, all aye. Motion to table carried.

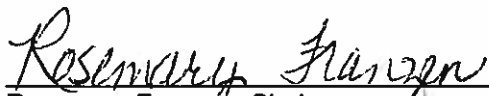
COUNTY ADMINISTRATOR

Moved by Commissioner Trusty, seconded by Commissioner Nystrom, to approve **Resolution #2009 – 5** (attached): Printing and Publishing Contract designating the Brainerd Dispatch, Crosby-Ironton Courier and Lake Country Echo as the newspapers for official publications, all aye. Motion carried.

A report was given by the County Administrator on behalf of the Senior Management Team.

ADJOURNMENT

Moved by Commissioner Nystrom seconded by Commissioner Thiede to adjourn meeting, all aye. Motion carried. The Board meeting adjourned at 10:25 a.m.



Rosemary Franzen, Chair
Board of County Commissioners



Timothy J. Houle
County Administrator

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: January 6, 2009
OFFERED BY COMMISSIONERS: Nystrom and Houge

RESOLUTION #2009 – 1

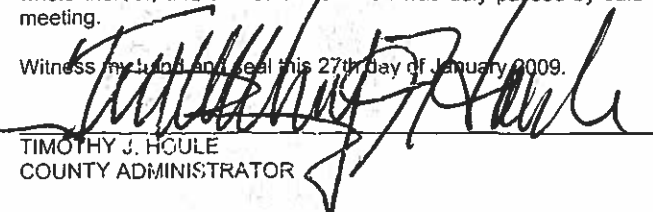
**DELEGATING AUTHORIZED REPRESENTATIVE FOR
ALL 2009 CAPITAL PROJECTS FOR AIRPORT OPERATIONS**

BE IT RESOLVED that the Chairman and/or Vice Chairman of the Brainerd Lakes Regional Airport Commission is hereby authorized and directed to act as the authorized representative of the County of Crow Wing for all 2009 capital projects for airport operations, and the same is hereby authorized and directed to execute and affix his signature to any and all required documents pertinent thereto, and all amendments thereof.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

I, Timothy J. Houle, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on January 6, 2009, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 27th day of January 2009.


TIMOTHY J. HOULE
COUNTY ADMINISTRATOR

	<u>YES</u>	<u>NO</u>
DISTRICT #1 – TRUSTY	X	_____
DISTRICT #2 – THIEDE	X	_____
DISTRICT #3 – NYSTROM	X	_____
DISTRICT #4 – FRANZEN	X	_____
DISTRICT #5 – HOUGE	X	_____

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: January 6, 2009
OFFERED BY COMMISSIONERS: Nystrom and Houge

RESOLUTION #2009 – 2

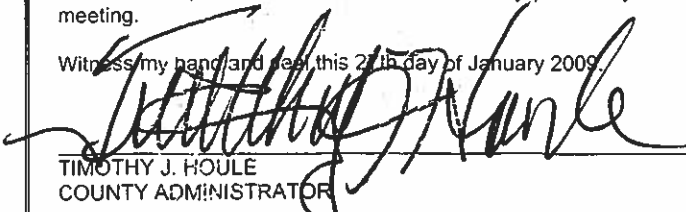
CLASSIFICATION OF TAX FORFEITED LANDS TO NON CONSERVATION STATUS

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, hereby classifies the tax forfeited tract described as: Part of NE ¼ of SW 1/4 , Section 10, Township 45, Range 30, Oak Lawn Township (790103100IBA009) to a non-conservation status for purposes of future sale.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

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TIMOTHY J. HOULE
COUNTY ADMINISTRATOR

	<u>YES</u>	<u>NO</u>
DISTRICT #1 – TRUSTY	<u> X </u>	<u> </u>
DISTRICT #2 – THIEDE	<u> X </u>	<u> </u>
DISTRICT #3 – NYSTROM	<u> X </u>	<u> </u>
DISTRICT #4 – FRANZEN	<u> X </u>	<u> </u>
DISTRICT #5 – HOUGE	<u> X </u>	<u> </u>

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: January 6, 2009
OFFERED BY COMMISSIONERS: Nystrom and Houge

RESOLUTION #2009 – 3

**ESTABLISHMENT OF RULES AND PROCEDURES FOR THE
CROW WING COUNTY BOARD OF COMMISSIONERS FOR 2009**

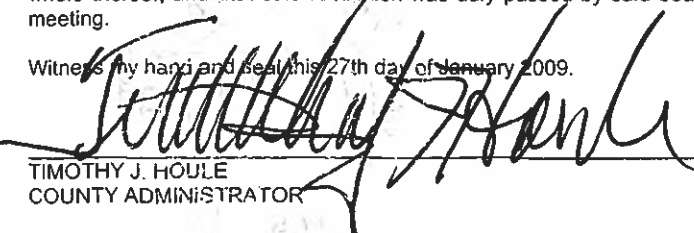
BE IT RESOLVED THE Board of Commissioners of Crow Wing County adopt Robert's Rules of Order as persuasive authority for the purposes of conducting all regular and special sessions of the board.

BE IT FURTHER RESOLVED that the rules and procedures as persuasive authority shall continue to be applicable to meetings of the Crow Wing County board until reconsidered in whole or in part.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

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TIMOTHY J. HOULE
COUNTY ADMINISTRATOR

	<u>YES</u>	<u>NO</u>
DISTRICT #1 – TRUSTY	X	_____
DISTRICT #2 – THIEDE	_____	X
DISTRICT #3 – NYSTROM	X	_____
DISTRICT #4 – FRANZEN	X	_____
DISTRICT #5 – HOUGE	X	_____

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: January 6, 2009
OFFERED BY COMMISSIONERS: Thiede and Houge

RESOLUTION #2009 – 4

CLOSED MEETINGS

WHEREAS, either through request of legal counsel or consensus of the County Board, meetings have been closed for the purpose of which follows the guidelines in Minnesota Statute 13D for closed meetings.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, reaffirms the resolution of June 2, 1992, stating that in future cases of labor negotiation strategy, preliminary consideration of allegations against persons employed by the County, evaluations of the performance of persons subject to the authority of the Board and conferences protected by the attorney-client privilege, meetings shall be closed.

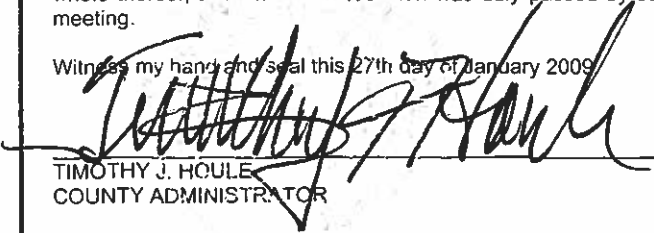
BE IT FURTHER RESOLVED any member of the Crow Wing County Board may, by motion, request to have specific meetings open.

BE IT FURTHER RESOLVED this resolution shall be reviewed annually by the County Board at their organizational meeting held in January.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

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Witness my hand and seal this 27th day of January 2009


TIMOTHY J. HOULE
COUNTY ADMINISTRATOR

	<u>YES</u>	<u>NO</u>
DISTRICT #1 – TRUSTY	<u> X </u>	<u> </u>
DISTRICT #2 – THIEDE	<u> X </u>	<u> </u>
DISTRICT #3 – NYSTROM	<u> X </u>	<u> </u>
DISTRICT #4 – FRANZEN	<u> X </u>	<u> </u>
DISTRICT #5 – HOUGE	<u> X </u>	<u> </u>

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: January 6, 2009
 OFFERED BY COMMISSIONERS: Thiede and Nystrom

RESOLUTION #2009 – 5

PRINTING AND PUBLISHING CONTRACT

WHEREAS, pursuant to advertisement, the following bids for PRINTING AND PUBLISHING were opened on December 10, 2008:

NAME OF BIDDER	PROCEEDINGS	DELINQUENT LIST	MISC PRINTING & PUBLISHING	FINANCIAL STATEMENT OFFICIAL	FINANCIAL STATEMENT OTHER
BRAINERD DISPATCH	\$9.45 PER COLUMN INCH - DAILY	\$9.45 PER COLUMN INCH - DAILY	\$9.45 PER COLUMN INCH - DAILY	\$9.45 PER COLUMN INCH - DAILY	NO BID
CROSBY-IRONTON COURIER	\$11.56 PER COLUMN INCH	\$11.56 PER COLUMN INCH	\$11.56 PER COLUMN INCH	\$11.56 PER COLUMN INCH	
LAKE COUNTRY ECHO	\$11.56 PER COLUMN INCH SUNDAY	\$11.56 PER COLUMN INCH SUNDAY	\$11.56 PER COLUMN INCH SUNDAY	\$11.56 PER COLUMN INCH SUNDAY	
NEWSHOPPER PUBLICATIONS, INC.	\$6.75 PER COLUMN INCH	\$6.75 PER COLUMN INCH	\$6.75 PER COLUMN INCH	\$6.75 PER COLUMN INCH	\$6.75 PER COLUMN INCH

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Crow Wing County, Minnesota, that the combined bid of the Brainerd Dispatch, Crosby-Ironton Courier and Lake Country Echo be and hereby are designated as the newspapers for official publications for the County of Crow Wing during the calendar year 2009.

STATE OF MINNESOTA)
 COUNTY OF CROW WING) ss

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DISTRICT #1 – TRUSTY	<u> X </u>	<u> </u>
DISTRICT #2 – THIEDE	<u> X </u>	<u> </u>
DISTRICT #3 – NYSTROM	<u> X </u>	<u> </u>
DISTRICT #4 – FRANZEN	<u> X </u>	<u> </u>
DISTRICT #5 – HOUGE	<u> X </u>	<u> </u>