

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
 CROW WING COUNTY, MINNESOTA
 Meeting held on February 22, 2005

The Board of County Commissioners met in adjourned session on February 22, 2005, at 9:30 a.m.

All members were present.

On motion of Commissioner Larsen seconded by Commissioner Sluss the minutes of the February 8, 2005, meeting be approved as published and the reading of said minutes be dispensed with, all members voted "AYE".

Commissioner Larsen offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, upon recommendation of the County Sheriff, approves Amendment No. 1 to the Grant Contract between the State of Minnesota, acting through its Commissioner of Public Safety, Division of Emergency Management, and the Brainerd-Crow Wing County Bomb Disposal Unit for a grant in the amount of \$351,750 for the U.S. Department of Homeland Security, Office for Domestic Preparedness, Federal Fiscal Year 2003 State Homeland Security Grant Program, Part II.

BE IT FURTHER RESOLVED said Amendment extends the Contract from January 31, 2005, to October 31, 2005, as well as extending the final invoice dates for equipment purchased.

BE IT FURTHER RESOLVED the Chairman and County Auditor are authorized to sign said Amendment, upon approval of the County Attorney.

Which resolution being seconded by Commissioner Sluss was duly adopted, all members voted "AYE".

On motion of Commissioner Larsen seconded by Commissioner Sluss the Board supports the Premises Permit Application of the Brainerd Sports Boosters for a Class B Premises Permit to be held at the Iven's on the Bay, Unorganized Territory, subject to all State Laws and upon renewal of said Application, the applicant submitting a copy of reports required by the State, all members voted "AYE".

On motion of Commissioner Larsen seconded by Commissioner Sluss the Board supports the Minnesota Lawful Gambling Applications of the Church of St. Mathias for Exempt Permits to be held June 5 and July 17, 2005, at the Church of St. Mathias, subject to the approval of the Town of St. Mathias, all State Laws and the applicant submitting a copy of reports required by the State, all members voted "AYE".

On motion of Commissioner Larsen seconded by Commissioner Sluss the Board approves 2005 Federal Recreational Trails Program Applications for Equipment to include a Groomer and a Stump Cutter/Remove for the Emily/Outing Snowbirds Snowmobile Club, and the County Auditor is authorized to sign said required certifications, all members voted "AYE".

On motion of Commissioner Larsen seconded by Commissioner Sluss the Board authorizes the County Auditor to sign the Trail Completion Certification Form submitted by the Baxter Snowmobile Club, all members voted "AYE".

On motion of Commissioner Larsen seconded by Commissioner Sluss the Board authorizes the County Auditor to sign the Certification of Satisfactory Grooming Forms submitted by the Baxter Snowmobile Club, Cuyuna Range Snowmobile Trails, Inc., Garrison Commercial Club, Gull Lake Drifters Inc., Merrifield Marathons Snowmobile Club and Snowbird's Snowmobile Club, all members voted "AYE".

On motion of Commissioner Larsen seconded by Commissioner Sluss the Board approves the following Renewal of Consumption and Display Permit applications, as approved by the County Attorney and County Sheriff, subject to all State requirements and any delinquent taxes being paid, and the County Auditor is authorized to process said applications, all members voted "AYE".

GARY & LAURIE RAU	SUNSET BAY RESORT & CAMPGROUND	CENTER
NORTHWOODS ENT INC	NORTHWOODS INN	CENTER
REV. PAUL FRUTH	HOLY FAMILY CHURCH	ROOSEVELT

ON MOTION OF COMMISSIONER LARSEN SECONDED BY COMMISSIONER SLUSS THE FOLLOWING APPLICATIONS RECEIVED FAVORABLE CONSIDERATION FROM THE COUNTY ASSESSOR AND COUNTY AUDITOR AND WERE RECOMMENDED FOR APPROVAL, ALL MEMBERS VOTED "AYE".

<u>APPLICANT</u>	<u>DISTRICT</u>	<u>REAL ESTATE CODE</u>	<u>TAX</u>	<u>SETTLEMENT</u>
		<u>Market Value Reduction</u>		
Clydesdale Family LP	Baxter	(2003) 032050070010009	\$39,729.16	\$33,500.56
		(2004) 032050070010009	\$54,410.76	\$43,519.86
Scott Curtis	Ross Lake	(2004) 890232300000009	\$ 192.32	\$ 82.42

Disaster Credit

James Cowell	Platte Lake (2004)	860123300000009	\$ 863.42	\$ 556.88
Dennis Morris	Pelican (2004)	820364206JB0009	\$ 324.64	\$ 305.94
Mary Richards	Deerwood-Twp(2004)	59103000017I009	\$ 883.02	\$ 659.12

On motion of Commissioner Larsen seconded by Commissioner Tautges that payment be made to the Mississippi Headwaters Board in the amount of \$1,500 for the 2005 appropriation from the County, and the County Auditor is authorized to issue the warrant from the General Fund, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Tautges the Board, upon recommendation of the Human Service Director, agrees to enter into the following Purchase of Service Agreements, and the Chairman and County Auditor are authorized to sign said Agreements, upon approval of the County Attorney, all members voted "AYE".

Susan Burnard	Merit System Testing
Rodney Knowles	In-Home Family Based Services

Commissioner Tautges offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, upon recommendation of the Human Services Director, agrees to enter into a Grant Contract between the State of Minnesota, acting through its Department of Human Services, and Crow Wing County Social Services for a grant in the amount of \$107,600 for an Integrated Services Pilot Project.

BE IT FURTHER RESOLVED said Contract is effective February 1, 2005, through December 31, 2006.

BE IT FURTHER RESOLVED the Chairman and County Auditor are authorized to sign said Contract, upon approval of the County Attorney.

Which resolution being seconded by Commissioner Ferrari was duly adopted, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Larsen the Human Services Director is authorized to apply for a grant in the amount of \$150,000 from the Minnesota Department of Human Services to implement a Parent Support Outreach Pilot Project, which will be a partnership between Crow Wing County Social Services and Bridges of Hope, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Tautges that payment be made to the Minnesota Department of Natural Resources in the amount of \$8,029.57 for aerial photos of Crow Wing County, and the County Auditor is authorized to issue the warrant from the Forfeited Tax Sale Fund, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Tautges the Board then convened as the Board of Health, all members voted "AYE".

On motion of Commissioner Ferrari seconded by Commissioner Sluss the Board, acting as the Board of Health and upon recommendation of the County Health Department, approves an increase to the Pneumococcal 23 Valent Vaccine from \$15 to \$25 per shot, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Larsen the Board then reconvened to the County Board meeting, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Larsen the Board, upon recommendation of the County Health Department, approves the Public Health Preparedness position to change from full time status to part time status, and a current nursing position to change from part time status to full time status, all members voted "AYE".

On motion of Commissioner Larsen seconded by Commissioner Tautges the plat of WHITEFISH PONDS FIRST ADDITION, platted from Outlot F, WHITEFISH PONDS, Section 14, Township 137, Range 28, Part of 6818800090F0AB0 and Part of 6818800090F0AA0, be approved, based on the following findings of fact, provided all taxes are paid, Restrictive Covenants are recorded, and surety is posted in the amount of \$2,000 for road construction within said plat; and further, the petition of Gary and Patricia Tweed and Judith Harris for the following zoning reclassification be approved as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

Outlot F, WHITEFISH PONDS, Sec. 14-137-28, Pt. 6818800090F0AB0 & Pt. 6818800090F0AA0
Rezone from Green Space to Residential

FINDINGS OF FACT:

1. There is adequate ingress/egress onto Tweed Trail.
2. There is adequate area for structures and septic.
3. Compatible with the Residential zoning to the south.
4. Ideal Township supports the request.

On motion of Commissioner Tautges seconded by Commissioner Ferrari the petition of Bradley and Sharon Burgraff for the following zoning reclassification be approved as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

SW1/4 of NW1/4, Sec. 12-44-28, 660122300AA0009
Rezoned from Agricultural to Rural Residential

FINDINGS OF FACT:

1. There is adequate ingress/egress onto Nelson Road.
2. There is adequate area for structures and septic.
3. Compatible with the Rural Residential and Residential zoning to the west.

On motion of Commissioner Tautges seconded by Commissioner Ferrari the petition of Jon and Janet Hall for the following zoning reclassification be approved as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

N1/2 of SW1/4 of SW1/4, Sec. 9-135-28, 730093300A00009
Rezoned from Agricultural to Rural Residential

FINDINGS OF FACT:

1. There is adequate ingress/egress onto Mud Lake Road.
2. There is adequate area for structures and septic.
3. Compatible with the Rural Residential zoning to the west.
4. Lake Edward Township supports the rezoning request.
5. The lot meets or exceeds the minimum lot size requirements for Rural Residential zoning.

On motion of Commissioner Sluss seconded by Commissioner Larsen the petition of Kevin Banick for the following zoning reclassification be denied as recommended by the Planning Commission, based on the following findings of fact, all members voted "AYE".

Pt. SE1/4 of SW1/4 & Pt. NE1/4 of SW1/4 & SE1/4 of SW1/4, Sec. 11-134-28,
970113100Z00009 & 970113400AA0009
Deny rezoning from Agricultural to Commercial Two

FINDINGS OF FACT:

1. Commercial Two zoning is not compatible with the existing Residential neighborhoods in the area.
2. A conditional use under Agricultural zoning is more appropriate for the business intended.

On motion of Commissioner Tautges seconded by Commissioner Ferrari the Board approves the application of Crow Wing County Golf Partners, L.P., Deacon's Lodge Golf Course, Nisswa, for a Tobacco License, as approved by the County Attorney and County Sheriff, subject to any delinquent taxes being paid, and the County Auditor is authorized to issue said License, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Larsen the Board, upon recommendation of the Building and Grounds Committee, approves the following Request to Issue Change Order for the CROW WING COUNTY JUDICIAL CENTER, and the Chairman and County Auditor are authorized to sign the actual Change Orders when received, upon approval of the County Attorney, all members voted "AYE".

<u>CONTRACTOR</u>	<u>BID CATEGORY</u>	<u>CHANGE ORDER</u>
Dwayne Young, Inc.	15 - Steel Stud/Drywall	Add \$147.00
Avon Electric Services, Inc.	28 - Electrical	Deduct \$1,594.00

On motion of Commissioner Sluss seconded by Commissioner Larsen the Board, upon recommendation of the Building and Grounds Committee, approves the following Request to Issue Change Order for the CROW WING COUNTY COMMUNITY SERVICES BUILDING, and the Chairman and County Auditor are authorized to sign the actual Change Orders when received, upon approval of the County Attorney, all members voted "AYE".

<u>CONTRACTOR</u>	<u>BID CATEGORY</u>	<u>CHANGE ORDER</u>
MD Mechanical, Inc.	24 - Mechanical Plumbing	Deduct \$512.50
Northern Door & Hardware, Inc.	11 - Doors/Frames/Hardware	Add \$415.00

On motion of Commissioner Sluss seconded by Commissioner Larsen the Board, upon recommendation of the Building and Grounds Committee, approves the following Request to Issue Change Order for CENTRAL HEAT PLANT/CENTRAL SERVICES REMODEL, and the Chairman and County Auditor are authorized to sign the actual Change Orders when received, upon approval of the County Attorney, all members voted "AYE".

<u>CONTRACTOR</u>	<u>BID CATEGORY</u>	<u>CHANGE ORDER</u>
Hy-Tec Construction of Brainerd, Inc.	1 - Concrete/Masonry & 3 - Carpentry/Demolition	Deduct \$1,861.00
Gull River Plumbing & Heating	13 - Mechanical Plumbing/Htg.	Add \$1,480.62

On motion of Commissioner Sluss seconded by Commissioner Larsen the Board, upon recommendation of the Building and Grounds Committee, approves the following Request to Issue Change Order for CROW WING COUNTY BUILDING DEMOLITION - PHASE I, and the Chairman and County Auditor are authorized to sign the actual Change Order when received, upon approval of the County Attorney, all members voted "AYE".

<u>CONTRACTOR</u>	<u>BID CATEGORY</u>	<u>CHANGE ORDER</u>
Anderson Brothers Construction Co.	Building Demolition - Phase I	Add \$6,294

On motion of Commissioner Sluss seconded by Commissioner Larsen the Board, upon recommendation of the Building and Grounds Committee, accepts the proposal of Wold Architects and Engineers for professional services to continue to assist the County with the Furniture Fixtures and Equipment (FF&E) project, all members voted "AYE".

Commissioner Sluss offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, authorizes the County Auditor to advertise for sealed bids to be received until 2:00 p.m. on March 17, 2005, for THE ANNUAL SUPPLY OF CULVERTS required by the County Highway Department.

Which resolution being seconded by Commissioner Ferrari was duly adopted, all members voted "AYE".

Commissioner Sluss offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, authorizes the County Auditor to advertise for sealed bids to be received until 2:00 p.m. on April 7, 2005, for the ANNUAL PAVEMENT MARKINGS on County State Aid Highways, County Roads and First Assessment District Roads.

Which resolution being seconded by Commissioner Tautges was duly adopted, all members voted "AYE".

The Board received the following quotes for Guardrail End Treatments for three sites located on CSAH 1, 4 and 30:

<u>COMPANY</u>	<u>AMOUNT</u>
Dakota Fence	\$11,283
H&R Construction Company	11,273

On motion of Commissioner Tautges seconded by Commissioner Ferrari the Board, upon recommendation of the County Highway Engineer, accepts the low quote of H&R Construction Company and authorizes the purchase accordingly, at a cost not to exceed \$11,273, to be paid from the Road and Bridge Fund, all members voted "AYE".

On motion of Commissioner Ferrari seconded by Commissioner Tautges the Board, upon recommendation of the County Highway Engineer, authorizes engaging Braun Intertec of Minneapolis to perform Non-Destructive Pavement Testing on 106 miles of County State Aid Highways located in Crow Wing County, at a cost not to exceed \$12,130, to be paid from the Road and Bridge Fund, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Sluss the Board, upon recommendation of the County Highway Engineer, authorizes the following revisions to the Road and Bridge Vehicles Replacement Schedule for General Obligation Capital Notes for 2005; and further, the Board authorizes the County Highway Engineer to obtain the vehicles/equipment on the revised schedule by bid or quotation, all members voted "AYE".

Period 3 (3/05)

<u>CURRENT SCHEDULE</u>	<u>REVISED SCHEDULE</u>
1 tandem dump truck	2 backhoe/loaders
1 single axle dump truck	1 skid steer loader
1 tractor/mower	1 emulsion tank/trailer

Period 4 (9/05)

<u>CURRENT SCHEDULE</u>	<u>REVISED SCHEDULE</u>
2 single axle dump trucks	2 tandem dump trucks
2 backhoe/loaders	

Commissioner Ferrari offered the following resolution and moved its adoption:

WHEREAS, a portion of the State Transportation Users Fund is to be distributed to the towns of Minnesota, and

WHEREAS, said distribution is to be apportioned to each county so that each county receives the percentage that the total miles of town roads in that county bears to the total miles of town roads in the State, and

WHEREAS, Crow Wing County has certified to the Commissioner of Transportation that a total of 707.866 miles of town roads are maintained within Crow Wing County, and

WHEREAS, said distribution shall be in accordance with a formula adopted by the Board of Commissioners taking into account each town's levy for Road and Bridge purposes, its population and town road mileage and other factors as the Board of Commissioners deems advisable in the interest of achieving equity among the towns.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Crow Wing County, Minnesota, establishes the following formula for the distribution of Crow Wing County's share of the Town Road Account for 2005 of \$257,775:

- 5% Equalization - 5% of the total dollars received to be distributed equally among the qualifying towns
- 5% Levy Consideration - 5% of the total dollars received to be distributed equally among those towns with a levy rate for Road and Bridge exceeding the average of all qualifying towns in Crow Wing County
- 65% Mileage - 65% of the total dollars received to be distributed on the basis of a percentage that a town's miles of town road bears to the total qualifying miles of town roads in Crow Wing County
- 25% Population - 25% of the total dollars received to be distributed on the basis of a percentage that a town's population bears to the total qualifying town population in Crow Wing County

BE IT FURTHER RESOLVED that the County Highway Engineer and County Auditor shall take all action required or appropriate in complying with the Law and the distribution of the Town Road Account.

Which resolution being seconded by Commissioner Larsen was duly adopted, all members voted "AYE".

Commissioner Tautges offered the following resolution and moved its adoption:

WHEREAS, a 1.0 mile segment of County State Aid Highway 9 from State Trunk Highway 25 to State Trunk Highway 18 located in Sections 28, 29, 32 and 33, Township 45 North, Range 30 West, in Oak Lawn Township was removed from the county state aid highway system in Crow Wing County by County Board resolution dated October 26, 2004, and

WHEREAS, this segment of road no longer serves as part of an integrated and coordinated county road system within Crow Wing County, and

WHEREAS, Minnesota Statute 163.11 provides for the revocation of a county highway by resolution of the County Board, and

WHEREAS, the Board of Supervisors of the Town of Oak Lawn have consented to the revocation of this highway with the understanding that the sum of \$7,243.74 will be paid to the Township for two-years maintenance per Minnesota Statute 163.11.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, revokes this former segment of County State Aid Highway 9 to the jurisdiction of the Town of Oak Lawn.

BE IT FURTHER RESOLVED that payment in the amount of \$7,243.74 to Oak Lawn Township is authorized to be paid from the Road and Bridge Fund.

BE IT FURTHER RESOLVED the County Highway Engineer is authorized to take appropriate action to cause said revocation to become effective as soon after March 1, 2005, as practical.

Which resolution being seconded by Commissioner Ferrari was duly adopted, all members voted "AYE".

Commissioner Larsen offered the following resolution and moved its adoption:

WHEREAS, an approximate one-half (0.5) mile segment of County Road 145 from State Trunk Highway 371 to "Old 371" known as Veterans Street located in the City of Jenkins would best serve local road users as a City Street under the jurisdiction of the City of Jenkins, and

WHEREAS, an approximate one (1.0) mile segment of a local road known as "Old 371" from County State Aid Highway 16 to Veterans Street would best serve local road users as a part of County Road 145 under the jurisdiction of the County of Crow Wing, and

WHEREAS, these revisions to County Road 145 have been requested by the City Council of Jenkins to better serve as part of an integrated and coordinated city street system with the City of Jenkins and county road system within Crow Wing County, and

WHEREAS, Minnesota Statute 163.11 provides for the establishment, alteration, vacation and revocation of a county highway by resolution of the County Board.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, revokes the segment of County Road 145 from State Trunk Highway 371 to "Old 371" also known as Veterans Street to the jurisdiction of the City of Jenkins.

BE IT FURTHER RESOLVED the Board of Commissioners establishes the local road known as "Old 371" from County State Aid Highway 16 to Veterans Street as a county highway and part of County Road 145.

BE IT FURTHER RESOLVED the County Highway Engineer is authorized to take appropriate action to cause said revisions to become effective as soon after March 1, 2005, as practical.

Which resolution being seconded by Commissioner Tautges was duly adopted, all members voted "AYE".

Commissioner Sluss offered the following resolution and moved its adoption:

WHEREAS, the County of Crow Wing is the local road authority for roads within the First Assessment District (aka Unorganized Territory) including the Woida Road which is located partially within the boundaries of the City of Baxter, and

WHEREAS, the Woida Road intersects with Inglewood Drive where the traffic is required to only stop on Inglewood Drive, and

WHEREAS, increased traffic at this intersection is creating a safety concern for the users of both Woida Road and Inglewood Drive resulting in the public requesting that this intersection become a four-way stop condition, and

WHEREAS, Minnesota Statute 169.30 allows local road authorities to designate an intersection as a stop intersection.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, pursuant to the provisions of Minnesota Statute 169 authorizes stop signs on Woida Road at Inglewood Drive resulting in this intersection being a four-way or all-way stop condition and orders that stop signs be erected and maintained.

Which resolution being seconded by Commissioner Tautges was duly adopted, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Ferrari the Board authorizes the County Highway Engineer to attend the following conferences, with all expenses not paid by the National Association of County Engineers (NACE) to be reimbursed from the Road and Bridge Fund, all members voted "AYE".

National Association of Counties (NACo) Annual Legislative Conference
March 4-8, 2005
Washington, D.C.

National Association of County Engineers (NACE) Annual Conference
April 17-21, 2005
Bismarck, North Dakota
(Assistant Engineer & Engineering Coordinator to also attend)

Construction Equipment Exposition
March 15-19, 2005
Las Vegas, Nevada

Commissioner Tautges offered the following resolution and moved its adoption:

WHEREAS, the Highway Advisory Committee has recommended proceeding with certain projects during the 2005 construction season with County State Aid Highway funds, and

WHEREAS, the Board of Commissioners concurs with the recommendation of the Highway Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, authorizes the County Engineer to prepare Plans and Specifications for the following projects:

1. County State Aid Highway 20 from Ahrens Hill Road South to CSAH 49 - Reconstruction
2. County State Aid Highway 2 from CSAH 8 to Mille Lacs County Line - Rehab/Resurfacing
3. County State Aid Highway 66 from CSAH 3 to CSAH 66 - Mill and Resurfacing
4. County State Aid Highway 1 - Bridge Replacement at Thompson Creek
5. County State Aid Highway 20 from Jackson Street to Beaver Dam Road - Multi-use "Path"

BE IT FURTHER RESOLVED that in the event Number 1. Project above is unable to proceed due to related infrastructure work by the City of Brainerd that County State Aid Highway 12 - Resurfacing Project be substituted in lieu thereof.

BE IT FURTHER RESOLVED the Board of Commissioners authorizes the County Auditor to advertise for sealed bids for the above listed projects upon completion of Plans and Specifications and approval from Mn/DOT.

Which resolution being seconded by Commissioner Larsen was duly adopted, all members voted "AYE".

Commissioner Sluss offered the following resolution and moved its adoption:

WHEREAS, the Highway Advisory Committee has recommended proceeding with certain projects during the 2005 construction season with local Road and Bridge funds, and

WHEREAS, the Board of Commissioners concurs with the recommendation of the Highway Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, authorizes the County Highway Engineer to prepare Plans and Specifications for the following projects:

1. County Road 170 (aka Mapleton Road) from Mountain Ash Drive to Cass County Line - Surfacing
2. County Road 144 from TH 25 to TH 18 - Rehab/Resurfacing and Surfacing
3. County State Aid Highway 43 from CSAH 56 to Cass County Line - Surfacing

BE IT FURTHER RESOLVED the Board of Commissioners authorizes the County Auditor to advertise for sealed bids for the above listed projects upon completion of Plans and Specifications.

Which resolution being seconded by Commissioner Larsen was duly adopted, all members voted "AYE".

On motion of Commissioner Tautges seconded by Commissioner Sluss the Board, upon recommendation of the County Administrator, approves a salary rate of \$9 per hour for the temporary, full time office personnel in the County Treasurer's Office hired for the May and October tax collection periods, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Ferrari the Board accepts the recommendation of the County Sheriff to hire Heath Fosteson to fill the regular, full time Assistant Corrections Supervisor position created by the resignation of Brandon Block, at the rate of \$4,033 per month (After 6 yr, General Drivers, Dairy Employees, Warehousemen, Helpers and Inside Employees Local Union No. 346 (Sheriff's Department Supervisory Unit) Agreement), all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Larsen the County Administrator is authorized to advertise and hire to fill a vacant regular, part time Administrative Aide position created by Vickie Sullivan accepting the Sr. Technical Clerk position in the Land Department, at the rate of \$1,847 per month (Step 1, Non Contract Wage Grid), in accordance with the County Affirmative Action Policy and subject to 2005 budget guidelines, all members voted "AYE".

On motion of Commissioner Ferrari seconded by Commissioner Tautges the Board, upon recommendation of the County Assessor, approves the Amendment to the Assessor Purchase of Services Agreement between Crow Wing County and Dale W. Carter adding the Township of Nokay Lake to Exhibit "A", and the Chairman and County Auditor are authorized to sign said Amendment, upon approval of the County Attorney, all members voted "AYE".

Commissioner Sluss offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, upon recommendation of the County Administrator, adopts the Crow Wing County Policy and Procedure for Respectful Workplace Policy, effective March 1, 2005.

Which resolution being seconded by Commissioner Larsen was duly adopted, all members voted "AYE".

Commissioner Tautges offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, upon recommendation of the County Administrator, adopts the Crow Wing County Policy and Procedure for County Cell Phone Policy, effective March 1, 2005.

Which resolution being seconded by Commissioner Larsen was duly adopted, all members voted "AYE".

On motion of Commissioner Sluss seconded by Commissioner Larsen the Board authorizes Information Systems Director James Eder and Technical Support Technician Cynthia Benedett to

attend the Microsoft Tech-Ed Conference to be held June 5-10, 2005, in Orlando, Florida, with all expenses to be reimbursed from the Information Systems Budget, all members voted "AYE".

The Chairman appointed Charles McLaughlin to serve on the Human Rights Commission as the representative from County Commissioner District 5 for a term expiring December 31, 2006.

On motion of Commissioner Larsen seconded by Commissioner Sluss the following bills were allowed, all members voted "AYE".

A'VIANDS	SERVICE	\$22,728.03
ADAIR/JOHN	TRAVEL & MEETING	108.76
AMAZON CREDIT PLAN	SUPPLIES	281.94
ANDERSON/LOUIS F	MEETING	145.49
ARMAGOST/PAULA	TRAVEL	171.76
BEHAVIORAL FORENSIC SERVICES	PROFESSIONAL FEE	2,040.00
BILLMAN/ELMER	SERVICE	153.00
BLANCK/HOWARD	MEETING	125.00
BOB BARKER COMPANY	SUPPLIES	251.06
BRAINERD COUNTRY POWER EQUIPMENT	REPAIR & MAINTENANCE	984.43
BRAINERD DAILY DISPATCH	PUBLISHING	3,464.87
BRAINERD GENERAL RENTAL CENTER INC	RENTAL AGREEMENT	183.18
BRAINERD POSTMASTER	SUPPLIES	150.00
BRAINERD SPORTS & MARINE	REPAIR & MAINTENANCE	102.22
CAREER CLOTHES	UNIFORMS	1,587.65
CDW INC	REPAIR & MAINTENANCE	1,357.51
CELLULAR ONE	COMMUNICATION	679.56
CENTER FOR BREASTFEEDING	REGISTRATION FEE	1,190.00
CENTRAL LAKES MEDICAL CLINIC	PROFESSIONAL FEE	412.15
CITY OF BRAINERD	RENTAL AGREEMENT	7,815.05
CMI EDUCATION INSTITUTE INC	REGISTRATION FEE	372.00
CONSOLIDATED TELECOMMUNICATIONS (CTC)	SERVICE AGREEMENT	3,720.00
CONSOLIDATED TELECOMMUNICATIONS COMPANY	COMMUNICATION	148.79
CORBAN GROUP/THE	PROFESSIONAL FEE	400.00
CPS TECHNOLOGY SOLUTIONS	REPAIR & MAINTENANCE	571.50
CREDIT BUREAU OF BRAINERD	SERVICE	200.00
CROW WING COUNTY DISTRICT COURT	SERVICE	120.00
CROW WING COUNTY HIGHWAY DEPARTMENT	REPAIR & MAINTENANCE	58,428.33
CULLIGAN OF BRAINERD	REPAIR & MAINTENANCE	1,597.05
CUMMINS NPOWER	REPAIR & MAINTENANCE	1,968.50
DELL MARKETING L P	SUPPLIES	2,435.55
DEVRIES/JEANNE	TRAVEL & MEETING	261.75
DUBOIS/LORI	TRAVEL	165.20
DUDDING/JOSEPH	PROFESSIONAL FEE	360.00
ECOLAB	REPAIR & MAINTENANCE	146.77
ERICKSON/BRENDA	MEETING	142.00
EVERCOM SYSTEMS INC	CONTRACT AGREEMENT	5,600.00
FELTEN/ARVILLA	TRAVEL	185.49
FERRELLGAS	UTILITIES	721.42
FIRST IMPRESSION PRINTING	SUPPLIES	321.24
FISHNET SECURITY	PROFESSIONAL FEE	319.04
G & K SERVICES	SERVICE AGREEMENT	159.56
GOVERNMENT TRAINING SERVICE	REGISTRATION FEE	600.00
GRANITE CITY ARMORED CAR INC	SERVICE	112.75
GREATER LAKES MULTIPLE LISTING SERVICE	SUPPLIES	350.00
GUNTER/TAMI	TRAVEL	138.92
HAESKA/BARBARA	TRAVEL	142.56
HAGLIN/MARK	TRAVEL & MEETING	211.34
HEALTH EAST ST JOSEPHS HOSPITAL	PROFESSIONAL FEE	21,622.25
HEARTLAND ANIMAL RESCUE TEAM	CONTRACT AGREEMENT	4,021.12
HEWLETT PACKARD COMPANY	REPAIR & MAINTENANCE	826.44
HILLYARD HUTCHINSON	SUPPLIES	1,173.95
HONEYWELL INC	REPAIR & MAINTENANCE	276.63
HOPPS/MICHAEL	TRAVEL & MEETING	103.24
HOUGE/DOUG	TRAVEL & MEETING	222.68
HUGHES/KATHLEEN	TRAVEL	110.97
INFORMATION SYSTEMS CORPORATION	SUPPLIES	266.09
JENKINS/DIANNA	SERVICE	300.00
JOHNSON ANDERSON INC	SUPPLIES	1,005.65
JUSTEN/DENE '	TRAVEL & MEETING	286.36

KELLY SERVICES INC	SERVICE	286.46
KRAUSE LOCK & KEY	REPAIR & MAINTENANCE	165.00
LABOR RELATIONS ASSOCIATES INC	PROFESSIONAL FEE	163.50
LAKES CORRECTIONAL NURSING	PROFESSIONAL FEE	3,171.15
LAKES PRINTING	SUPPLIES	896.40
LANDERS/ROGER	TRAVEL & MEETING	435.75
LARSON/VICKI	TRAVEL	158.36
LEAGUE OF MINNESOTA HUMAN RIGHTS	DUES	288.75
LEXIS NEXIS	SUPPLIES	572.00
M-PRO LINE	SUPPLIES	662.36
MAGNAN/LEATTE	SUPPLIES	145.71
MAGNATAG	SUPPLIES	1,077.22
MARCO BUSINESS PRODUCTS	REPAIR & MAINTENANCE	709.05
MARTIN COMMUNICATIONS INC	SUPPLIES	303.40
MEDTOX LABORATORIES INC	PROFESSIONAL FEE	357.50
MEEKER COUNTY SHERIFF	BOARD OF PRISONERS	17,710.00
MIDWEST FORENSIC PATHOLOGY PA	CONTRACT AGREEMENT	1,655.00
MILLE LACS ENERGY COOPERATIVE	UTILITIES	127.00
MINNESOTA DEPARTMENT OF HUMAN SERVICES	SERVICE	861.84
MINNESOTA DEPARTMENT OF HUMAN SERVICES	SERVICE	317.79
MINNESOTA DEPARTMENT OF PUBLIC SAFETY	REGISTRATION FEE	180.00
MINNESOTA JUDICIAL CENTER	SUPPLIES	464.43
CONTRACT AGREEMENTORS	REGISTRATION FEE	590.00
MN SOCIAL SERVICE ASSOCIATION	REGISTRATION FEE	1,665.00
NATIONAL RECREATION & PARK ASSOCIATION	DUES	525.00
NISSWA UTILITIES	UTILITIES	175.00
NORTH CENTRAL MEDICAL SUPPLY	SUPPLIES	265.99
NORTHDALÉ PHYSICAL THERAPY	CONTRACT AGREEMENT	653.56
OFFICE SHOP	SUPPLIES	5,375.35
OTT/KRISANNE	TRAVEL	245.68
OWEN/JACKIE	SERVICE	234.38
PARKS/DALE	MEETING	337.92
PEQUOT LAKES PHYSICAL THERAPY SERVICES	CONTRACT AGREEMENT	615.05
PETERSON TOWING	SERVICE	198.10
PIKE PLUMBING & HEATING	REPAIR & MAINTENANCE	248.18
PRIGGE/CANDACE	TRAVEL & MEETING	117.22
PSS - MINNEAPOLIS	SUPPLIES	363.86
QUINLAN PUBLISHING GROUP	SUPPLIES	134.97
QWEST	COMMUNICATION	1,916.47
ROHLFING SUPPLY	SUPPLIES	1,153.99
RURAL CELLULAR CORPORATION	COMMUNICATION	288.81
RYDH/RON	TRAVEL	114.61
SBC PAGING	COMMUNICATION	681.38
SHIRE/JUDY	REGISTRATION FEE	180.00
SIMONSON LUMBER	SUPPLIES	2,371.61
SOFTWARE HOUSE INTERNATIONAL	SUPPLIES	754.02
STREICHERS	SUPPLIES	3,786.51
SYVANTIS TECHNOLOGIES	REPAIR & MAINTENANCE	729.52
TAB PRODUCTS COMPANY	SUPPLIES	790.43
TDS METROCOM	COMMUNICATION	178.50
THRIFTY WHITE STORES PLYMOUTH	SERVICE	12,643.12
TRIMIN SYSTEMS INC	PROFESSIONAL FEE	232.06
U S RECORDS	SUPPLIES	1,787.00
UNIFORMS UNLIMITED	CAPITAL EXPENDITURE	17,710.16
UNIVERSAL SERVICES	SUPPLIES	1,039.90
VANDERLINDEN/BETH	MEETING	142.00
VERKENNES/MARY KAY	SERVICE	353.70
VIKING ELECTRIC SUPPLY	SUPPLIES	439.02
WASTE MANAGEMENT OF NORTHERN MINNESOTA	UTILITIES	566.15
WATSON/DERALD	SERVICE	200.00
YOUNG/ELAINE	TRAVEL	121.50
ZEE MEDICAL SERVICE	SUPPLIES	260.59
A C S GOVERNMENT INFORMATION SERVICES	SERVICE AGREEMENT	3,781.84
ACTION GRAPHICS INC	SUPPLIES	405.02
AMERICAN WELDING & STEEL SUPPLY INC	SUPPLIES	425.95
APPLIED CONCEPTS INC	CAPITAL EXPENDITURE	10,750.00
ARCHITECTURE ONE	PROFESSIONAL FEE	19,500.00
ARROW TERMINAL	SUPPLIES	198.28

AUTO VALUE (WEST)	SUPPLIES	379.10	
B & B PRODUCTS	REPAIR & MAINTENANCE	10,834.69	
B W DISTRIBUTING	SUPPLIES	208.70	
BOLLINGER/MARK	TRAVEL	388.80	
BOYER TRUCK PARTS	SUPPLIES	1,202.31	
BRAINERD HYDRAULICS AND AIR	SUPPLIES	584.89	
BRAINERD SPORTS & MARINE	SUPPLIES	439.29	
BRIT ENTERPRISES	SUPPLIES	265.82	
CAR QUEST	SUPPLIES	1,063.44	
CCP INDUSTRIES INC	SUPPLIES	639.50	
CENTERPOINT ENERGY MINNEGASCO	UTILITIES	777.97	
CENTRAL SPECIALTIES INC	CONTRACT AGREEMENT	69,877.62	
CITY OF BAXTER	SERVICE	331,829.98	
CRAGUNS LODGE & CONFERENCE CENTER	REGISTRATION FEE	221.70	
CROSSLAKE CONSTRUCTION DEMO DEBRIS	SUPPLIES	4,186.01	
CROW WING COUNTY SANITARY LANDFILL	SERVICE	457.37	
CROW WING POWER	UTILITIES	198.13	
CULLIGAN OF BRAINERD	SUPPLIES	119.02	
FASTENAL COMPANY	SUPPLIES	327.75	
FERRARI/JOHN	TRAVEL	188.73	
FERRELLGAS	UTILITIES	1,452.82	
FLEET FUELING	VEHICLE EXPENSE	1,580.97	
GOULSON/ROLLIE	SUPPLIES	399.35	
GRELLS AUTO BODY	SUPPLIES	1,462.77	
GRELLS TRUCK ACCESSORIES	SUPPLIES	141.11	
HARMON GLASS	SUPPLIES	269.71	
HEARTLAND TIRE SERVICE	SUPPLIES	445.82	
HOLDEN ELECTRIC COMPANY INC	REPAIR & MAINTENANCE	106.21	
INTERSTATE BATTERY SYSTEMS OF TWIN PORTS	SUPPLIES	278.82	
KRIS ENGINEERING INC	CAPITAL EXPENDITURE	10,958.85	
LARSEN/ED	TRAVEL & MEETING	541.70	
LAWSON PRODUCTS	SUPPLIES	152.05	
M R SIGN COMPANY INC	SUPPLIES	2,879.06	
MARTIN COMMUNICATIONS INC	REPAIR & MAINTENANCE	4,872.66	
MEADOWBROOK INC	INSURANCE AND BONDS	8,792.00	
MILLS GM	SUPPLIES	894.46	
MILLS MOTOR INC	SUPPLIES	955.17	
MINNESOTA DEPARTMENT OF TRANSPORTATION	PROFESSIONAL FEE	911.95	
MINNESOTA DEPT OF NATURAL RESOURCES	CAPITAL EXPENDITURE	8,029.57	
MINNESOTA POWER	UTILITIES	2,577.30	
NAPA AUTO PARTS	SUPPLIES	390.65	
NORTH AMERICAN SALT COMPANY	CONTRACT AGREEMENT	20,225.06	
OFFICE SHOP	SUPPLIES	169.21	
QWEST	COMMUNICATION	410.43	
REICHERT ENTERPRISES INC	SUPPLIES	455.55	
RUFFRIDGE JOHNSON EQUIPMENT COMPANY	SUPPLIES	695.97	
SHERBURNE COUNTY AUDITOR-TREASURER	REGISTRATION FEE	119.07	
SHIPMAN AUTO PARTS	SUPPLIES	692.25	
SLUSS/TERRY	TRAVEL	162.00	
SUPERIOR FORD INC	SUPPLIES	490.00	
SYSTEM G	PROFESSIONAL FEE	2,120.50	
TDS METROCOM	COMMUNICATION	219.15	
TRIANGLE OIL COMPANY	VEHICLE EXPENSE	17,498.35	
UNIVERSITY OF MINNESOTA	REGISTRATION FEE	150.00	
WINZER CORPORATION	SUPPLIES	1,183.60	
XEROX CORPORATION	SERVICE AGREEMENT	246.15	
3D SPECIALTIES	SUPPLIES	568.47	
TOTAL NUMBER CLAIMS NOT EXCEEDING \$100	190	TOTAL DOLLAR AMOUNT	7,339.31

On motion the Board adjourned to March 8, 2005.

GARY WALTERS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS
CROW WING COUNTY, MINNESOTA

ROY A. LUUKKONEN, COUNTY AUDITOR
CROW WING COUNTY, MINNESOTA