

CROW WING COUNTY
POLICY
SPECIFIC SERVICE SIGNS ON ROADS UNDER COUNTY JURISDICTION

County Board Approved: 08/12/08

This policy has been prepared in the interest of safety and public welfare as a guide in preparing applications for specific service signs on roads under Crow Wing County jurisdiction.

Applications for specific service signs shall conform to Chapter 6 of the Minnesota Department of Transportation Traffic Engineering Manual and the Minnesota Manual of Uniform Traffic Control Devices. Business panels will not be allowed on specific service signs on roads under county jurisdiction. If a situation arises that is not covered in these manuals, the County Engineer shall make the final determination.

Anyone requesting the installation of a specific service sign shall complete the attached certificate of compliance and submit it along with the application form for installation of specific service sign available at the county highway department and on the highway department web site.

Attachments: Certificate of Compliance

CROW WING COUNTY HIGHWAY DEPARTMENT
Application for Installation of Specific Service Sign

Business Name _____

Applicant Name _____

Street Address _____

City, State, Zip _____ Phone: () _____

(See attached Certification of Compliance)

Signing Location: County Road _____ and _____

No. of signs Requested: (circle) 1 2

If only one sign is requested, circle the direction of travel to be signed.

 Eastbound Westbound Northbound Southbound

Exact distance from the signed Intersection to the business: _____ miles.

(Businesses must be within 5 miles of the intersection.)

Direction to the business from the signed intersection (circle one).

 East West North South

Name only -- show all characters including spaces (maximum of 12 per line)

Exact business name |_|_|_|_|_|_|_|_|_|_|_|_| Line 1

to be shown on sign |_|_|_|_|_|_|_|_|_|_|_|_| Line 2

Seasonal Businesses

Months of Operation _____ to _____

Applicant must read, complete, and sign the Certification of Compliance.

Individual sign fee: \$250 x _____ signs = \$ _____

(Includes fabrication, installation, and overhead)

*** Application approval and renewal of permit are dependent upon local agency ordinance.**

(Renewals are on a three year cycle)

Make check or money order payable to: Crow Wing County Highway Department

Return this form to: Office of the County Engineer

16589 County Road 142

Brainerd, MN 56401

Questions

call (218) 824-1110

Installation of Specific Service Signing on Roads under County Jurisdiction

CERTIFICATION OF COMPLIANCE

- RESORT: I (We), the undersigned, do hereby certify that this
 MOTEL: business is licensed by the State Department
 RESTAURANT: of Health as required by Minnesota Statute 157.03.
- CAMPGROUND: I (We), the undersigned, do hereby certify that this camping area does possess a State Department of Health license, as required by Minnesota Statute 327.15, and that the following criteria will be met:
- (1) a minimum of 15 spaces available;
 - (2) modern sanitary facilities (flush, chemical, or incinerator toilet) and
 - (3) services available 24 hours per day
- GASOLINE SERVICE STATION/RETAIL MOTOR FUEL BUSINESS: I (We), the undersigned, do hereby certify that the "gasoline service station" or "retail motor fuel business" provides services including fuel and oil, restroom facilities and drinking water, public access to a telephone, and provides continuous operation at least 12 hours per day, 7 days per week.
- PLACE OF WORSHIP
- RURAL AGRICULTURAL BUSINESS: Type of business _____
I (We), the undersigned, do hereby certify that the rural agricultural business is open a minimum of 8 hours per day, 6 days per week, 12 months per year or for a seasonal business 8 hours per day, 6 days per week during the normal seasonal period.
- TOURIST ORIENTED BUSINESS: Type of business _____
I (We), the undersigned, do hereby certify that the tourist oriented business is open a minimum of 8 hours per day, 6 days per week, 12 months per year or for a seasonal business 8 hours per day, 6 days per week during the normal seasonal period.

Further, I (we) do hereby certify that this business conforms with all applicable laws and regulations concerning the provisions for public accommodations without regard to race, religion, color, sex or national origin.

I (We) also certify, in compliance with Minnesota Statutes, that (1) my business is not readily visible from the county road intersection to be signed; and (2) effective directional advertising is not possible.

I (We) agree to accept the sign format, design, and location determined by County Highway Department, in compliance with all pertinent state signing standards, and to make payment in advance in the amount of \$250 per sign installation.

I (We) do also agree to participate in any additional maintenance and/or sign replacement costs for the specific service sign(s) resulting from damage, vandalism and other such occurrences beyond the control of County Highway Department. I (We) agree to pay County Highway Department, for all current costs required to repair the sign panel and/or sign structure. If total replacement is required, I (we) agree to pay County Highway Department, in advance, the current cost for a new sign panel and/or sign structure, In addition, I (we) understand that I (we) will be billed in advance for replacement costs at the time the signs must be refurbished due to natural deterioration.

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Additional guide (trailblazing) signing from the county road intersection to the business will be the responsibility of the applicant and the local road authority, as mandated by Minnesota Statute 160.293, and must be in place prior to installation of county road signing.

All Signing is installed on a first come, first served basis. If two businesses apply at the same time, year-round businesses have priority over seasonal businesses.

Inappropriate business names are not permitted to be displayed on sign panels.

In the event that the sign needs to be removed, applicant may obtain the salvaged sign panel within 30 days of removal, on condition that the sign shall not be reinstalled on any public right of way nor shall it be reinstalled in any location so as to be visible to any motor vehicle on the County Highway Department county road system.

I (We), the undersigned, herewith accept the terms and conditions of the regulations of the County Engineer and agree to fully comply herewith to the satisfaction of the County Highway Department. The County Highway Department may remove the sign(s) for any failure to comply with these terms and/or non-payment of any repair or replacement costs.

Date: _____ Applicant's Signature _____

Business Name: _____

(PLEASE PRINT)

County Highway Department Use Only	
Valid from _____ to _____	Renewal Date: _____
Dated _____ Authorized _____	
County Highway Department	
Permit No. _____	CSAH _____ CR _____