

**APPLICATION FOR PERMIT FOR INSTALLATION OF UTILITIES
OR FOR PLACING OF OBSTRUCTIONS ON COUNTY HIGHWAYS**

C.S.A.H. No. _____
C.R. No. _____
Permit No. _____

Name of Applicant: _____ Address: _____ Phone _____

Name of Party of Organization Performing Work: _____ Phone _____

1. Nature of Work: _____ Type of Surface to be Disturbed: _____
(Circle Type) Gravel Bituminous Concrete

If surface is not disturbed, is shoulder to be disturbed? _____

2. Location: CSAH _____ CR _____ Section _____ Twp _____ Range _____

Municipality _____ Street _____

Intersecting County Highway at _____ Give ties to land or street lines

If parallel to County Highway give ties by stations, or land line if rural _____

3. Size and Kind of Pipe/Cable: _____ Depth from Surface: _____

Number and Size of Excavations: _____

4. Method of Installation or Construction: _____

5. Work to start on or after: _____

6. Approximate time necessary to complete work: _____

7. Will detouring of traffic be necessary: _____ If necessary to detour traffic, describe rerouting: _____

I, We, the undersigned, herewith accept the terms and conditions of the regulations of the County Highway Engineer and agree to fully comply therewith to the satisfaction of the County Highway Department. The applicant further agrees to assume all liability for, and save the County harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done under this application and permit.

Dated: _____ Applicant's Signature: _____

Forward or deliver all copies to County Highway Engineer – 16589 CR 142, Brainerd, MN 56401

SEE REVERSE SIDE
FOR REGULATIONS

AUTHORIZATION OF PERMIT
(PERMIT NOT VALID UNLESS BEARING SIGNATURE AND NUMBER)

PERMIT NO. _____

In consideration of their agreement to comply in all respects with the regulations of the County Highway Engineer covering such operations, permission is hereby granted for the work to be done as described in the above application. Restore all disturbed areas, provide MN MUTCD approved signs at all times during work within road right of way. Said work to be done in accordance with special precautions required as hereby stated:

It is expressly understood that this permit is conditioned upon replacement of restoration of the county highway to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of local city, village or borough authorities having joint supervision over said street or highway.

Date: _____ Authorized by: _____
CROW WING COUNTY HIGHWAY ENGINEER

The date when work is completed must be reported to the County Highway Engineer

Crow Wing County Highway Engineer 16589 County Road 142 Brainerd, MN 56401	Phone: (218) 824-1110 Fax: (218) 824-1111 www.co.crow-wing.mn.us/highway/
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EXPLANATION

NOTE: This application form to be used for installation of service connections or extensions of existing underground utilities including crossing of county highways or for placing temporary obstructions on the right-of-way. If proposed occupancy covers major installation or extension of utilities, the construction of overhead utilities or more extensive occupancy, an application should be filed with the County Board of Commissioners requesting a special permit.

For reference to paragraph numbers, see Minnesota Department of Highways Specifications dated July 1, 1947 and amendments thereto.

PERTINENT REGULATIONS SAFETY

1. Flags, flares and barricades shall be erected to protect traffic and persons. (Par. 1707)
2. Traffic to be allowed to pass and to be protected at all times. (Par. 1707. 1-1708)
If it is not possible to allow traffic to pass a suitable detour must be provided.
Reference: Par. 1707- Diversions of traffic – specifications for Highway Construction.
3. Barricades to be erected in a manner which will provide suitable visibility in all directions.
4. If blasting is necessary precautions must be exercised. Par. 1709-Spec. Man. (Use of explosives.)
5. If work to be done lies within a municipality or platted town, permission must be obtained from such village, town or city.
6. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins.
7. No guys or stays to be attached to trees on county highway right-of-ways.
8. Underground construction must be so constructed as not to harm or unnecessarily destroy the root growth of sightly or ornamental trees.

ROADWAY

1. Installation of pipe under concrete or high type of bituminous pavements to be done by jacking or boring.
2. When trenching across surfaced roads material excavated must be piled separately.
3. All back-filling must be performed in an approved manner and be placed in 6" layers and thoroughly tamped and material must be flush and even with the road surface when finally in place.
4. If pavement or roadway is damaged same shall be restored to original condition.
5. Concrete pavement to be replaced according to State specifications.
6. If settlement occurs or excavation caves in so that replaced materials settle (bituminous mat or concrete base) same shall be restored to its original condition.
7. No pole anchors, anchors, braces or other construction to be put on roadway shoulder or slope.
8. No driving onto highway from ditch or driving on shoulders where damage will occur.
9. When an installation is made by jacking or boring, a pipe or casing of larger dimension must be used to encase the service pipe.

LIMITATIONS

1. No lugs shall be used on equipment traversing road which will damage road surface.
2. Roadside should be cleaned up after work is completed. Par. 1441 – page 1409.
3. If County Highway Department shall make any improvements or change on all or any part of its right-of-way upon, over, under or along the county highway then and in every case the applicant herein named shall, after notice from the County Highway Engineer or his authorized agents proceed to alter, change, vacate or remove from County Highway right-of-way said works necessary to conform with said changes without cost whatsoever to the County.
4. If drains are installed they must be of sufficient size in order that overflow and damage to property will not occur.
5. No work shall be done which will create a nuisance.
6. After work on a project is completed said persons doing such work must notify the County Highway Engineer that such work has been completed and ready for final inspection and acceptance by the County of Crow Wing.

NOTE: A certified check may be required to insure proper restoration of highway surfaces and to cover payment for any damage to highways or county property.